

**SPECIAL MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
June 30, 2022  
7:30 A.M.**

**INSTRUCTIONS FOR COMMENTS TO  
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

**This meeting will be by teleconference pursuant to Assembly Bill 361 and in-person on the Riverside City College Campus, Lovekin Complex Room L-9. Please note that all visitors to the RCC campus must comply with RCCD Board of Trustees Resolution No. 012-21/22 requiring full Covid-19 vaccination.**

For the virtual meeting the Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021>  
You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public participating virtually who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.riversidegccca.org](http://www.riversidegccca.org)

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting will be called to order by the Board President at 7:33 A.M.

**B. ROLL CALL**

	Present	Absent
Ruth Adams- <i>Vice President</i>	___X___	_____
Maria Maness- <i>Secretary</i>	_____	___X___
Jill Marks- <i>President</i>	___X___	_____
Ericka Murphy	_____	___X___
Thea Quigley	___X___	_____
Ozzie Villela- <i>Treasurer</i>	___X___	_____

**II. COMMUNICATIONS**

A. PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for May 25, 2022- *pg.5-9*
- B. Approval of Special Meeting Minutes for June 2, 2022- *pg.10-13*
- C. Approval of Claims Paid Activity Report for May 2022- *pg.14*
- D. Approval of Executive Director’s Personnel Actions:

Name \_\_\_\_\_ Position \_\_\_\_\_ FTE \_\_\_\_\_  
*None*

It is recommended that the Board approve Consent Agenda Items A, B and C.		Motion: ___X___	Action: _____
		Second: X	Vote: X
<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>
		<b>Abstain</b>	

<b>Ruth Adams</b>		<b>X</b>	<b>X</b>		
<b>Maria Maness</b>					
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>	<b>X</b>		<b>X</b>		

*No Discussion. Motion passed with 4-0 vote.*

#### **IV. ITEMS SCHEDULED FOR ACTION**

##### **A. Extension of AB 361 Virtual Meetings Resolution - pg.15-16**

It is recommended that the Board approve  
Agenda Item A.

Motion:  X  Action:    
Second:  X  Vote:  X

	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>	<b>X</b>		<b>X</b>		
<b>Maria Maness</b>					
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>		<b>X</b>	<b>X</b>		

*AB361 grants flexibility in Brown Act to allow virtual board meetings. The Board of Directors will continue to meet remotely. Gateway staff have not seen any indication on a sunset date for this bill and will monitor legislative updates. Motion to approve Action Item A. Extension of AB 361 passed with 4-0 vote.*

##### **B. 2022-23 Local Control and Accountability Plan- pg.17(refer to attachment)**

It is recommended that the Board approve  
Agenda Item B.

Motion:  X  Action:    
Second:  X  Vote:  X

	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>		<b>X</b>	<b>X</b>		
<b>Maria Maness</b>					
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>	<b>X</b>		<b>X</b>		

*Executive Director, Miguel Contreras, provided all members a summary presentation of GCCA's 22-23 LCAP. The LCAP gives details on how funds will be spent to meet student outcome goals, and should be user friendly and accessible by all school stakeholders. Miguel Contreras let the members of the Board know he would be happy to further review the larger document with anyone who is interested. Ruth Adams expressed satisfaction with the very detailed plan. Board President, Jill Marks, asked staff about the National Lunch Program. Gateway does not plan on*

*participating in the Federal School Lunch Program due to the unique nature of the school's operations and student needs. Plans have been set in place to work with No Kid Hungry to help provide additional meals to Gateway students. Ozzie Villela was pleased to see the focus on EL students, the access to RCC CTE programs, and the strategies in place to keep students engaged. The 22-23 LCAP includes increased supports with additional instructional staff and small group learning. Action Item B. 2022-23 Local Control and Accountability Plan passed with a 4-0 vote.*

C. 2022-23 Budget- pg.18-31

It is recommended that the Board approve  
Agenda Item C.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>		<b>X</b>	<b>X</b>		
<b>Maria Maness</b>					
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>	<b>X</b>		<b>X</b>		

*Gateway staff presented the 2022-2023 budget to the Board. There were no questions or concerns from the members of the Board. Motion to approve the 2022-2023 Budget was passed with 4-0 vote.*

D. Approval of New Positions Job Descriptions: Counseling Technician and Community School Coordinator- pg.32-37

It is recommended that the Board approve  
Agenda Item D.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>	<b>X</b>		<b>X</b>		
<b>Maria Maness</b>					
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>		<b>X</b>	<b>X</b>		
<b>Ozzie Villela</b>			<b>X</b>		

*Miguel Contreras presented information about two newly created positions to the Board. The Counseling Technician position was created after seeing a need for support in the counseling office. The counseling technician will work closely with the counseling team, principal, and registrar to provide needed clerical support. The position is being funded using A-G Completion Grant funds. The Community School Coordinator position is funded through the Community Schools Planning Grant. The position is critical to achieving the goals of the grant and being awarded a subsequent five year Implementation Grant. Jill Marks asked staff about the hiring timeline and potential start date. Miguel responded that the position will be posted to Edjoin right away and plans to have someone in place before the start of the new school year. No further questions or concerns were brought forward to the staff. Action Item D. Approval of New Positions Job Descriptions: Counseling Technician and Community School Coordinator was passed with a 4-0 vote.*

E. 2022-23 Education Protection Account Resolution and Expenditures- pg.38-42

It is recommended that the Board approve  
Agenda Item E.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>		<b>X</b>	<b>X</b>		
<b>Maria Maness</b>					
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>	<b>X</b>		<b>X</b>		

*The annual resolution for anticipated EPA expenditures was presented to members of the Board. As in years past, the funds will be used for instructional salaries for the 22-23 fiscal year. No questions or comments from members of the Board. Motion has been passed with a 4-0 vote.*

## **V. ITEMS SCHEDULED FOR INFORMATION**

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-**pg.43-46**

*Samantha Di Salvio gave an update on current financials. No questions or comments were made by the Board.*

ii. Enrollment Report

*Miguel Contreras gave an update on current enrollment. He estimates that after all graduates finish final courses, enrollment will be approximately 100 students. Gateway is still enrolling for summer and recruiting for the fall semester. Denise Mosqueda has been out in the community recruiting and creating new marketing materials. Next fiscal year a lot of promotion will be around the K-12 Strong Workforce Programs.*

iii. Local Indicators Report- **pg.47-48**

*The Local indicators report was reviewed with the Board members. No questions or comments were made regarding the report.*

iv. Board Retreat Update

*Board Retreat will be held August 13, 2022 from 9:00am to 1:00 pm on the RCC campus. Miguel Contreras is coordinating closely with Dr. Franco on the agenda and activities for the days. Dr. Franco has asked members of the Board to read excerpts from a book ahead of the retreat. Gateway has purchased recommended book for Board members and will be sending them out as soon as possible.*

v. Principal's Report

*Gateway's Principal, Elena Bautista, gave the Board an overview of graduation and graduation dinner successes. She also let the Board members know about the recent County creative writing competition Gateway students participated in. Gateway had a handful of students win prizes for their work. Elena Bautista is wrapping up her first year as principal and is excited about the work she will be doing in year 2.*

B. New Business Items from Members

**VI. CLOSED SESSION**

Labor Negotiation Conference: Executive Director Contract and Evaluation Goals Update.

**Closed session began at 8:56 am**

**VII. RECONVENE TO OPEN SESSION**

*No action was taken during closed session.*

**Open session reconvened at 9:17 am**

**VIII. ADJOURNMENT**

Board adjourned at 9:17 am.

The next regular Board Meeting is scheduled for Thursday July 21, 2022 at 7:30 am.