

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
November 18, 2022
7:30 A.M.
Lovekin Room L-4**

**INSTRUCTIONS FOR COMMENTS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Assembly Bill 361 and in-person on the Riverside City College Campus, Lovekin Complex Room L-4.

For the virtual meeting the Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021> You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public participating virtually who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record, and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org

I. PRELIMINARY

A. CALL TO ORDER

Meeting will be called to order by the Board President at 7:30 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams-Vice <i>President</i>	___X___	_____
Adrienne Grayson	___X___	_____
Maria Maness- <i>Secretary</i>	_____	___X___
Jill Marks- <i>President</i>	___X___	_____
Ericka Murphy	___X 7:38Am___	_____
Thea Quigley	___X 8:01Am___	_____
Ozzie Villela- <i>Treasurer</i>	___X___	_____

II. COMMUNICATIONS

- A. PUBLIC COMMENTS:** Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for October 2022- *pg.5-9*
- B. Approval of Claims Paid Activity Report for October 2022- *pg.10*
- C. Approval of Executive Director’s Personnel Actions:

<i>Name</i>	<i>Position</i>	<i>FTE</i>
<i>Jessica Hayward</i>	<i>Instructional Assistant</i>	<i>0.6</i>
<i>Connor Trimm</i>	<i>Instructional Assistant</i>	<i>0.6</i>

It is recommended that the Board approve Consent Agenda Items A, B, and C.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Adrienne Grayson		X	X		
Maria Maness					

Jill Marks			X		
Ericka Murphy					
Thea Quigley					
Ozzie Villela	X		X		

No discussion was made regarding Consent Agenda Items A, B, and C. Motion was passed with vote 4-0.

IV. ITEMS SCHEDULED FOR ACTION

A. Extension of AB 361 Virtual Meetings Resolution - pg.11-12

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy			X		
Thea Quigley					
Ozzie Villela		X	X		

Miguel Contreras recommended approval to maintain extension of AB 361, virtual meetings, and staff will continue to assess regulations. Motion was voted for and passed with a vote of 5-0.

B. Local Control and Accountability Plan Amendments- pg.13-85

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X				
Adrienne Grayson		X			
Maria Maness					
Jill Marks					
Ericka Murphy					
Thea Quigley					
Ozzie Villela					

Miguel Contreras presented Gateway's updated LCAP to members of the Board. The LCAP was previously approved before July 1, 2022. The Charter team at RCOE did a thorough review of the document and gave feedback to Gateway's admin team. They suggested additions and amendments to sections such as state required metrics, and to portions of the financial reporting. Staff worked to amend previously approved LCAP to meet standards recommended by RCOE. No questions or comments were made by members of the Board. Item scheduled for action B. Local Control and Accountability Plan Amendments was approved with a vote of 5-0.

C. UNUM Critical Illness, Hospital, and Accident Insurance Plan - pg.86-108

It is recommended that the Board approve
Agenda Item C.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Adrienne Grayson		X	X		
Maria Maness					
Jill Marks			X		
Ericka Murphy			X		
Thea Quigley					X
Ozzie Villela	X		X		

Gateway currently pays 100% of employee/employee families hospital plan through Aflac. Due to some issues staff had with Aflac's reliability, the staff worked with Gateway's broker to find a different option for hospital and voluntary plans. UNUM would offer more benefits to employees and allow consolidated billing with current life plans offered by Gateway. Board members asked questions about potential increased costs and benefits. Board has voted to approve item C. UNUM Critical Illness, Hospital, and Accidental Insurance Plan with a vote of 5-0-1.

D. FY 2022-23 Cost of Living Allowance - pg.109

It is recommended that the Board approve
Agenda Item D.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy			X		
Thea Quigley			X		
Ozzie Villela		X	X		

The current budget did not include a cost-of-living adjustment (COLA) for staff. Given the stronger than anticipated enrollment and attendance numbers for the Fall 2022 semester, the Gateway administration is recommending a 4% increase to all current salaries. Staff have not received a COLA in a few years, so the administration is advocating for an adjustment at this time. The administration is seeking approval of a one-time payout of 4% of 22-23 wages made from July-December and a 4% increase to the current salary schedule to take effect January 2023. No questions or comments from members of the Board. Motion was passed with a 6-0 vote.

E. Board Policies 403 and 503 Amendments- *pg.110-112*

It is recommended that the Board approve
Agenda Item E.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Adrienne Grayson		X	X		
Maria Maness					
Jill Marks			X		
Ericka Murphy			X		
Thea Quigley			X		
Ozzie Villela	X		X		

Miguel Contreras reviewed BP’s 403 and 503. Staff is bringing them forward after review of all policies and recent employee handbook edits. Board Policy 403 was updated to included changes to staff titles. Board Policy 503 is being brought forward to the board for retirement consideration. A 10 or 11-month deferment in pay is no longer an option for staff. Current pay schedules are included in the employee handbook for staff to review. No questions or comments from the Board members. BP403 edited, BP503 retired. Motion passes with vote 6-0.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director’s Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Guest: Dr. Corey Loomis, RCOE Charter Schools Unit

Corey Loomis gave the Board a presentation on being an effective Board.

ii. Financial Report-*pg.113-116*

Samantha Di Salvio gave the members of the Board a financial update as of October 31, 2022.

iii. Enrollment Report

Miguel Contreras reported a total of 147 students enrolled as of November 11, 2022. The school still has a huge amount of student interest and students in the pipeline.

iv. Strategic Planning Update

Miguel Contreras provided an update on the drafting of the new strategic plan. The process is a bit off schedule but staff still anticipate having a draft plan ready for review by the next board meeting.

v. Fall Awards Breakfast: December 15, 10 a.m., Hall of Fame

Invitation to all Board members to attend the Fall awards breakfast December 15 at 10 am.

vi. Principal’s Report

Gateway’s Principal, Elena Bautista, will be emailing all Board members a PowerPoint on “What’s happening at Gateway.”

B. New Business Items from Members

With recent passing of Susan Rainey, Gateway Board would like to acknowledge her dedication to our school.

VI. CLOSED SESSION

Closed session called to order at 8:50 am

Labor Negotiation Conference: Executive Director Contract.

VII. RECONVENE TO OPEN SESSION

Open session reconvened at 9:02 am

Report out any action taken in closed session.

Board reported a 6-0 vote approving a 22-23 4% COLA for the Executive Director.

VIII. ADJOURNMENT

Board adjourned at 9:02 AM

The next regular Board Meeting is scheduled for Friday December 16, 2022 at 7:30 am.