

**REGULAR MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
October 21, 2022  
7:30 A.M.  
Lovekin Room L-4**

**INSTRUCTIONS FOR COMMENTS TO  
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

**This meeting will be by teleconference pursuant to Assembly Bill 361 and in-person on the Riverside City College Campus, Lovekin Complex Room L-4.**

For the virtual meeting the Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021> You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public participating virtually who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.riversidegccca.org](http://www.riversidegccca.org)

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting called to order by the Board President at 7:33 A.M.

**B. ROLL CALL**

	Present	Absent
Ruth Adams-Vice <i>President</i>	__X__	_____
Adrienne Grayson	__X__	_____
Maria Maness- <i>Secretary</i>	__X__	_____
Jill Marks- <i>President</i>	__X__	_____
Ericka Murphy	_____	__X__
Thea Quigley	__X__	_____
Ozzie Villela- <i>Treasurer</i>	__X__	_____

**II. COMMUNICATIONS**

**A. PUBLIC COMMENTS:** Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for September 2022- *pg.4-9*
- B. Approval of Claims Paid Activity Report for September 2022- *pg.10*
- C. Approval of Executive Director’s Personnel Actions: None

It is recommended that the Board approve Consent Agenda Items A, B.		Motion: <u>  X  </u> Action: <u>      </u>		Second: <u>  X  </u> Vote: <u>  X  </u>	
	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>			<b>X</b>		
<b>Adrienne Grayson</b>			<b>X</b>		
<b>Maria Maness</b>		<b>X</b>	<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		

<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>	<b>X</b>		<b>X</b>		

*No discussion or questions from the Board. Motion passed unanimously with vote 6-0.*

#### **IV. ITEMS SCHEDULED FOR ACTION**

##### **A. Extension of AB 361 Virtual Meetings Resolution - pg.11-12**

It is recommended that the Board approve  
Agenda Item A.

Motion:   X   Action: \_\_\_\_\_  
Second:   X   Vote:   X  

	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>	<b>X</b>		<b>X</b>		
<b>Adrienne Grayson</b>			<b>X</b>		
<b>Maria Maness</b>		<b>X</b>	<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>			<b>X</b>		

*No changes on criteria have been made on AB 361. Boards still have the availability to meet virtually with potential sunset date of January 2024. No further discussion or questions were made by members of the Board. Motion passed with vote 6-0.*

##### **B. Comprehensive School Safety Plan Update- pg.13-95**

It is recommended that the Board approve  
Agenda Item B.

Motion:   X   Action: \_\_\_\_\_  
Second:   X   Vote:   X  

	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>			<b>X</b>		
<b>Adrienne Grayson</b>		<b>X</b>	<b>X</b>		
<b>Maria Maness</b>	<b>X</b>		<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>			<b>X</b>		

*Miguel Contreras presented the Board with Gateway's updates to its Comprehensive School Safety Plan. The update includes the addition of Section 3-part 12 on active shooting situations. Miguel Contreras and staff worked closely with Sean Di Salvio at RCC to update the plan. In addition to the updated sections, Gateway staff cleaned up the plan with small edits to job titles, such as site director, which now states principal. Gateway has until March 2023 to add*

additional updates. Board member, Adrienne Grayson, asked the staff if trainings usually accompany the plan updates? Mr. Contreras responded that yes, in previous years there would be more training around plans, but in recent years it has been harder to schedule those trainings. Jill Marks recommends that all staff become familiarized with the 'active shooter' plan. Miguel stated he would be open to having a drill on 'active shooter' and plans to reach out to RCCD PD about possibility of a training. A copy of Gateway's safety plan is in every office and classroom building. Board president thanked Ruth Adams for reviewing the plan before it was presented to the Board. The Board voted and unanimously voted to approve item scheduled for Action Item B.

C. 2022-2023 Certification of Signatures- pg.96-98

It is recommended that the Board approve  
Agenda Item C.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>			<b>X</b>		
<b>Adrienne Grayson</b>			<b>X</b>		
<b>Maria Maness</b>	<b>X</b>		<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>		<b>X</b>	<b>X</b>		

Miguel Contreras presented the Certification of Signatures to the Board. This is an annual item that is carried out for the County Office of Education. The signatures are kept for comparison and are due every fall. Gateway staff will be checking if wet signatures are required or whether the county will accept digital signatures this year. No further questions or comments from the Board. Action Item C was voted on and unanimously passed with a vote of 6-0.

**V. ITEMS SCHEDULED FOR INFORMATION**

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. **Financial Report-pg.99-102**

Samantha Di Salvio gave the Board an update on the school's current financials. Economic uncertainty is being taken into consideration by Samantha as she plans for fiscal reporting to state. Next month, Samantha will be bringing forward a request to change the schools group hospital indemnity plan and voluntary accident insurance plans from Aflac to Unum.

ii. **Enrollment Report**

As of October 21, 2022, the school has a total of 142 enrolled. There are still students entering our pipeline daily. Jenifer Padilla, Outreach and Enrollment Specialist, has been busy fielding calls and meeting with students and families.

i. **Census Day Report**

The October census day report showed a total student enrollment of 139 students. Last year Gateway was at a total of 70 students on census day. Census day not only captures enrollment, but also gives the state our data on unduplicated students enrolled. Gateway's registrar, Cynthia Madrigal, worked incredibly hard during this time and Miguel Contreras thanks her for all her hard work. P-1 for average daily attendance (ADA) will be captured in December. Staff is keeping a close

eye on student logs and implementing systems to make sure all attendance is accounted for.

iii. Strategic Planning Update

Miguel Contreras presented an updated project timeline to the Board. Gateway staff participated in a SWOT analysis on October 14<sup>th</sup>. All input from SWOT analysis will be brought forward to the planning committee.

iv. Accreditation and Community School Updates

Kathy Bywater, Gateway's WASC Chair, gave an update to the Board of Directors. Full self-study is under way and is the perfect time to reflect on Gateway. Site visit will be March 13-15, 2023.

Denise Mosqueda gave a quick update on the motion of community schools taking place around the country. She let the Board know she is building a steering committee of community members, parents, staff, and the Board to take part in planning.

v. Principal's Report

Elena Bautista gave a presentation on what's going on at Gateway. Topics discussed were Exact Path, activities, and winter and spring registration. The Board was introduced to Gateway's new Social Studies teacher, Kellie Heiser.

B. New Business Items from Members

Adrienne Grayson shared that RCC was awarded the Rising Star Grant, which her office will be managing. Plan for the grant is hiring a manager who will work with formally system impacted students. Adrienne hopes the manager for this grant will be a resource for Gateway in the future.

**VI. ADJOURNMENT**

Board adjourned at 9:03 A.M.

The next regular Board Meeting is scheduled for Friday November 18, 2022 at 7:30 am.