

**MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
April 22, 2022  
7:30 A.M.  
Lovekin Room L-9**

**INSTRUCTIONS FOR COMMENTS TO  
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

**This meeting will be by teleconference pursuant to Assembly Bill 361 and in-person on the Riverside City College Campus, Lovekin Complex Room L-9. Please note that all visitors to the RCC campus must comply with RCCD Board of Trustees Resolution No. 012-21/22 requiring full Covid-19 vaccination.**

For the virtual meeting the Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021> You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public participating virtually who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed

Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5,

Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.riversidegccca.org](http://www.riversidegccca.org)

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting called to order by the Board President at 7:31 A.M.

**B. ROLL CALL**

	Present	Absent
Ruth Adams	<u>  X  </u>	<u>      </u>
Maria Maness	<u>  X  </u>	<u>      </u>
Jill Marks	<u>  X  </u>	<u>      </u>
Ericka Murphy	<u>      </u>	<u>  X  </u>
Thea Quigley	<u>  X  </u>	<u>      </u>
Ozzie Villela	<u>  X  </u>	<u>      </u>

**II. COMMUNICATIONS**

**A. PUBLIC COMMENTS:** Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for March 2022- *pg.4-11*
- B. Approval of Claims Paid Activity Report for March 2022- *pg.12*
- C. Approval of Executive Director’s Personnel Actions:

Name	Position	FTE
<b>Karina Cortez Cody</b>	<b>Instructional Assistant</b>	<b>.25</b>

It is recommended that the Board approve Consent Agenda Items A, B, and C.	Motion: <u>  X  </u>	Action: <u>      </u>
	Second: <u>  X  </u>	Vote: <u>  X  </u>

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>			<b>X</b>		
<b>Maria Maness</b>		<b>X</b>	<b>X</b>		
<b>Jill Marks</b>	<b>X</b>		<b>X</b>		

<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>			<b>X</b>		

*Jill Marks emailed Gateway staff to update the minutes to include Vote for Item Scheduled for Action. Gateway staff will update final minutes before posting them. Karina Cody is a previous graduate of Gateway who is working on her degree at RCC. Board has voted to approve consent agenda items A, B, and C.*

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Extension of AB 361 Virtual Meetings Resolution - pg.13-14**

It is recommended that the Board approve  
Agenda Item A.

Motion:   X   Action:         
Second:   X   Vote:   X  

	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>			<b>X</b>		
<b>Maria Maness</b>		<b>X</b>	<b>X</b>		
<b>Jill Marks</b>	<b>X</b>		<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>			<b>X</b>		
<b>Ozzie Villela</b>			<b>X</b>		

*Resolution to continue to operate under the executive order and COVID protocols. While there are other discussions taking place at the state level, Miguel believes this will likely faze out by summer and plans to return to fully in-person meetings should be made. No further discussion from Board members. The Board has voted and approved extension of AB 361 virtual meetings resolution.*

**B. A-G Completion Improvement Plan - pg.15-17**

It is recommended that the Board approve  
Agenda Item B.

Motion:   X   Action:         
Second:   X   Vote:   X  

	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>	<b>Abstain</b>
<b>Ruth Adams</b>			<b>X</b>		
<b>Maria Maness</b>	<b>X</b>		<b>X</b>		
<b>Jill Marks</b>			<b>X</b>		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>		<b>X</b>	<b>X</b>		
<b>Ozzie Villela</b>			<b>X</b>		

The A-G Completion Grant was previously discussed during the March Board meeting. The plan presented to the Board was developed before April 1<sup>st</sup> and now being brought forward for Board approval. The plan incorporates current services and supports with additional support and extended learning opportunities. Planned expenditures include a Counseling Technician and a Teacher on Special Assignment who is focused on credit recovery and Apex students. Jill Marks inquired about Gateway's current completion rate and how staff plans to bench mark its targets. Miguel stated that metrics including course success rates, dual credits earned, and A-G completion rates will be used. The Board has voted and approved item scheduled for action B. A-G Completion Improvement Plan.

C. Board Policy 319- Math Placement - pg.18-19

It is recommended that the Board approve  
Agenda Item C.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Ruth Adams</b>			X		
<b>Maria Maness</b>	X		X		
<b>Jill Marks</b>			X		
<b>Ericka Murphy</b>					
<b>Thea Quigley</b>		X	X		
<b>Ozzie Villela</b>			X		

Based on SB 359, Gateway is required to create a policy addresses appropriate math placement for incoming 9<sup>th</sup> grade students. In years past, Gateway did not enroll 9<sup>th</sup> graders, so this was never a requirement, but now that enrollment is open to all high school aged students, the policy needed to be created. The steps within the policy include consulting with the math instructor and academic support, checking past grades and standardized test scores, while also allowing input from students and their parents. Board policy 319 will be posted on the GCCA website under school information, and will also be placed in the student handbook. No further discussion. Board has voted to approve Board Policy 319- Math Placement.

**V. ITEMS SCHEDULED FOR INFORMATION**

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.20-24

Samantha Di Salvio gave the Board an update on current financials.

ii. Enrollment Report

Current enrollment is 117 students, with 10 additional students in various steps of enrollment.

iii. Board Strategic Planning Retreat (mid-week, weekend? Half-day)

Board President, Ruth Adams, would like to have an in-person retreat, potentially

half day. She asked the members of the Board to please send Miguel Contreras dates they are not available during the summer months.

iv. Safety Plan Update- Active Shooter Protocols

Gateway staff reached out to RCC's Safety Coordinator who was able to provide us with RCC's protocols on active shooters. The Comprehensive School Safety plan will be updated and brought back to Board for approval.

v. Report to RCBE on May 4<sup>th</sup> @ 5 p.m.

Miguel will be presenting a brief update to Riverside County Board of Education on May 4<sup>th</sup> at 5 pm. Board members are welcomed to attend the meeting if time permits.

vi. Principal's Report

Elena Bautista gave members of the Board an update on what is currently happening on and off campus for Gateway students and staff.

i. Graduate Scholarship Drive

Launched 2 weeks ago and have already raised over 25%.

ii. Graduation

The graduation planning committee is meeting regularly to discuss plans around graduation and a grad awards event. The Class of 2022 will have approximately 44 graduates.

B. New Business Items from Members

**VI. ADJOURNMENT**

Board adjourned at 8:26 A.M

The next regular Board Meeting is scheduled for Friday, May 20, 2022 at 7:30 am. **(Annual Planning Meeting).**