

**SPECIAL MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
February 25, 2022  
7:30 A.M.  
Lovekin Room L-9**

**INSTRUCTIONS FOR COMMENTS TO  
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

**This meeting will be by teleconference pursuant to Assembly Bill 361 and in-person on the Riverside City College Campus, Lovekin Complex Room L-9. Please note that all visitors to the RCC campus must comply with RCCD Board of Trustees Resolution No. 012-21/22 requiring full Covid-19 vaccination.**

For the virtual meeting the Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021> You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public participating virtually who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.riversidegccca.org](http://www.riversidegccca.org)

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting called to order by the Board President at 7:36 A.M.

**B. ROLL CALL**

	Present	Absent
Ruth Adams	__X__	_____
Maria Maness	__X__	_____
Jill Marks	__X__	_____
Ericka Murphy	__X__	_____
Thea Quigley	__X__	_____
Ozzie Villela	__X__	_____

**II. COMMUNICATIONS**

**A. PUBLIC COMMENTS:** Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

A. Approval of Meeting Minutes for January 2022- *pg.4-8*

B. Approval of Claims Paid Activity Report for January 2022- *pg.9*

It is recommended that the Board approve Consent Agenda Items A and B.			Motion: __X__ Action: __ Second: __X__ Vote: __X__		
	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks		X	X		
Ericka Murphy			X		
Thea Quigley			X		
Ozzie Villela			X		

No comments or discussions made by members of the board. Board has voted and approved consent agenda items A and B.

**IV. ITEMS SCHEDULED FOR ACTION**

A. Extension of AB 361 Virtual Meetings Resolution - pg.10-11

It is recommended that the Board approve  
Agenda Item A.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks		X	X		
Ericka Murphy			X		
Thea Quigley			X		
Ozzie Villela			X		

The Board reaffirmed last month’s resolution to continue holding virtual meetings in accordance with AB 361. The Board approved action item A, extension of AB 361 Virtual Meetings Resolution.

B. Board Resolution: Strategic Planning Advisory Committee - pg.12

It is recommended that the Board approve  
Agenda Item B.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks		X	X		
Ericka Murphy			X		
Thea Quigley			X		
Ozzie Villela			X		

The Spring strategic planning process includes reviewing current plans, planning the Board retreat, and fine tuning the entire planning document. Once those are completed by the advisory committee, Miguel Contreras stated he would work with staff to monitor progress and strategies. Board is asking for a two-member advisory committee, who will work alongside Miguel and meet quarterly, if not more, in the beginning. Members of the board voted and approved action item B, Board Resolution: Strategic Planning Advisory Committee.

C. Approval of Executive Director’s 2021-22 Personnel Action

Name \_\_\_\_\_ Position \_\_\_\_\_ FTE \_\_\_\_\_

Classified Part Time

It is recommended that the Board approve  
Agenda Item C.

Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks	X		X		
Ericka Murphy			X		
Thea Quigley			X		
Ozzie Villela			X		

Miguel Contreras introduced Katie Fugit as Gateway's most recent hire. Katie will be replacing Jesse Rodriguez as one of Gateway's instructional support assistants. Currently Katie is working on her Master's Degree and special education credential. Board member Jill Marks asked Miguel to give her an explanation on what exactly an instructional assistant does. Gateway's classified instructional assistants were previously called academic coaches because their focus was on one area of expertise. In current times, our instruction assistants focus on all subject areas, provide instructional support to teachers, assist in small group instruction, and tutor students in the classroom and/or online. The board approved action item C, Executive Director's personnel actions.

## **V. ITEMS SCHEDULED FOR INFORMATION**

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.13-16

Samantha Di Salvio gave members of the Board an update on financials as of January 31, 2022.

i. Legislative Update

Leadership is keeping a close eye on upcoming assembly bills that could effect Gateway's budget development process and reporting, in particular bills pertaining to hold harmless ADA proposals for the 21-22 and 22-23 school years.

ii. 2021-22 LCAP Mid-year Report- pg.17-22

Miguel Contreras gave the Board a mid-year update on Gateway's 2021-22 LCAP. Jill Marks asked if there will be some data to populate by the end of the year? Miguel Contreras predicts there will be some kind of baseline for all goals and actions by the end of the year or sooner.

iii. Enrollment Report

Gateway's current active student count is 103 and 30 currently in processing.

iv. Board Member recruitment

The Board currently has one more seat open. Please send all recruitment nominations to Miguel Contreras.

v. Form 700 Submissions due April 1.

Annual report due to Gateway's business office on or before April 1. Samantha Di Salvio will be sending out 2021 form 700 to all Board members along with a tip sheet.

vi. Principal's Report

Elena Bautista gave the Board an update on student winter grades, and current classes students are taking. She also stated the second round of MAP testing was beginning next week and plans to have good data from those results.

B. New Business Items from Members

No new business was proposed.

VI. **ADJOURNMENT**

Board adjourned at 8:43 AM

The next regular Board Meeting is scheduled for Friday, March 18, 2022 at 7:30 am.