

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
January 21, 2022
7:30 A.M.
Lovekin Room L-9**

**INSTRUCTIONS FOR COMMENTS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Assembly Bill 361 and in-person on the Riverside City College Campus, Lovekin Complex Room L-9. Please note that all visitors to the RCC campus must comply with RCCD Board of Trustees Resolution No. 012-21/22 requiring full Covid-19 vaccination.

For the virtual meeting the Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021> You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public participating virtually who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:32 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	__X__	_____
Maria Maness	__X__	_____
Jill Marks	__X__	_____
Ericka Murphy	_____	__X__
Ozzie Villela	__X__	_____

II. COMMUNICATIONS

A. PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for December 2021- *pg.4-9*
- B. Approval of Special Meeting Minutes for December 2021- *pg. 10-11*
- C. Approval of Claims Paid Activity Report for December 2021- *pg.12*

It is recommended that the Board approve Consent Agenda Items A and B and C.		Motion: <u> X </u>		Action: <u> </u>	
		Second: <u> X </u>		Vote: <u> X </u>	
	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks			X		
Ericka Murphy					
Ozzie Villela		X	X		

Jill Marks pointed out there were a few typos in the minutes; she has suggested closer review and editing as needed. Board has voted and approved consent agenda items A-C.

IV. ITEMS SCHEDULED FOR ACTION

A. Graduation Requirements Amendment - pg.13

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks		X	X		
Ericka Murphy			X		
Ozzie Villela			X		

Miguel Contreras presented the members of the board a proposal to amend the school's graduation requirements. The Gateway staff feel the proposed amendment will provide better options for supporting English learners. Within the proposed plan, English learners will be able to take an ESL course as an alternative to a Communications course. Jill Marks asked if previous ELPAC scores might be something counselors could look at to determine what ESL course they are placed into. Maria Maness suggested staff reach out to RCC associate ESL professor, Carla Reible, to check on availability of courses. Maria Maness stated that in the past these courses were very limited and not always available on RCC's campus. Board has voted and approved action item A.

B. Board Member Designation: Thea Quigley - pg.14-20

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks			X		
Ericka Murphy					
Ozzie Villela		X	X		

Members of the Board were presented information, application, and resume for Thea Quigley. Thea Quigley currently works with RCC's CTE program. Board President, Ruth Adams, met with Thea recently and highly recommends her due to her great attitude, outgoing personality, and most importantly her professional background. Jill Marks asked about the on-boarding process and possible trainings Gateway staff will provide to Thea. Mr. Contreras let the board know that a standard packet/booklet has been created and a full governance training for all members is being looked into. The Board voted and approved action item B.

C. Board Resolution: AB 361 Virtual Meetings - pg.21-22

It is recommended that the Board approve
Agenda Item C.

Motion: X Action: X
Second: X Vote:

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks	X		X		
Ericka Murphy					
Ozzie Villela			X		

A resolution of the board to allow for virtual meetings during states of emergency. The resolution is in compliance with AB 361 and must be extended every 30 days. Miguel let the Board know that staff will continue to reassess the situation to determine if the AB 361 resolution will need to be extended at future meetings. Board has voted to approve action item C.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director’s Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-*pg.23-27*

Samantha Di Salvio gave financial updates as of December 31, 2021. Jill Marks inquired about the reimbursement policy for employees. In addition, Jill asked about areas in the budget Gateway might see savings.

ii. Enrollment

Miguel Contreras gave an update on enrollment. Based on P-1 numbers Gateway is expected to have a 99% ADA. Current active count is 71 with more students in pipeline to enroll. Jill Marks suggested the school continue to focus on growth strategies due to declining enrollment trends and projections throughout the state.

iii. Strategic Plan

A strategic plan progress report was given to all members of the Board giving details on the status of set goals. Board members were asked to email or call Miguel Contreras with any questions regarding the strategic plan. Plans are in the works to create a GCCA strategic planning committee who will meet quarterly or more often as the new strategic plan is developed.

iv. Principal’s Report

Elena Bautista gave a quick update to the Board. Mercedes Winton updated the board on anticipated graduates.

B. New Business Items from Members

VI. ADJOURNMENT

Board adjourned at 8:31 A.M.

The next regular Board Meeting is scheduled for Friday, February 18, 2022 at 7:30 am.

Minutes