

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
December 17, 2021
7:30 A.M.
Lovekin Room L-9**

**INSTRUCTIONS FOR COMMENTS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Assembly Bill 361 and in-person on the Riverside City College Campus, Lovekin Complex Room L-9. Please note that all visitors to the RCC campus must comply with RCCD Board of Trustees Resolution No. 012-21/22 requiring full Covid-19 vaccination.

For the virtual meeting the Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021> You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public participating virtually who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org

I. PRELIMINARY

A. CALL TO ORDER

Meeting will be called to order by the Board President at 7:34 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	<u> X </u>	<u> </u>
Maria Maness	<u> X </u>	<u> </u>
Jill Marks	<u> X </u>	<u> </u>
Ericka Murphy	<u> X </u>	<u> </u>
Lois Tomlinson	<u> X </u>	<u> </u>
Ozzie Villela	<u> X </u>	<u> </u>

II. COMMUNICATIONS

A. PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

A. Approval of Meeting Minutes for November 2021- *pg. 2*

B. Approval of Claims Paid Activity Report for November 2021- *pg.8*

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u> X </u>	Action: <u> </u>
	Second: <u> X </u>	Vote: <u> X </u>

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks		X	X		
Ericka Murphy			X		
Lois Tomlinson			X		
Ozzie Villela			X		

No Discussion was made regarding consent agenda items A & B. Board approved consent agenda items A & B.

IV. ITEMS SCHEDULED FOR ACTION

A. 2021-2022 1st Interim Financial Report and Budget Overview for Parents - pg. 10

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks			X		
Ericka Murphy			X		
Lois Tomlinson			X		
Ozzie Villela		X	X		

Samantha Di Salvio gave a report summary in regards to SACS Report on Actual & cash flow end balance. There will be \$138,000 for general fund going into the 2022-2023 fiscal year.

Miguel Contreras explains enrollment trend. 78 students enrolled with 20 students in the pipeline. He suggests that we reconnect with students that are disengaged. He is confident to hit 92 for the P2 ADA. Jill Marks commented that we are upholding the mission and vision statement while being flexible in how services are delivered. Ms. Marks asked if is it possible to do a push or drive in January for students that are not going to graduate from their district schools. We need to have a strategy to approach enrollment push in January, maybe by asking the district for a drop out list.

First Interim: Sam reviewed the LCFF Overview for Parents. This is now available on the website.

Board voted and approved items scheduled for action A. 2021-2022 1st interim financials report and budget overview for parents.

B. Fiscal Year 2020-2021 Independent Financial Audit Report - pg.30

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks	X		X		
Ericka Murphy			X		
Lois			X		

Tomlinson					
Ozzie Villela			X		

Miguel Contreras shared the independent audit report and explained the material weakness/corrections that were found. Jill Marks asked if there's a check/balance that Eide Bailey can do before the audit? Samantha Di Salvio responded that we would work closely with Eide Bailey, in March to ensure everything is clear before closing the fiscal year.

Board voted and approved item scheduled for action B. FY 2020-2021 Independent Financial Audit Report.

C. 2021-2022 Certification of Signatures - pg.70

It is recommended that the Board approve
Agenda Item C.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks		X	X		
Ericka Murphy			X		
Lois Tomlinson			X		
Ozzie Villela			X		

The certification of signatures is a form that keeps track of all potential allowed signatures for RCOE district fiscal services team. The form was updated to reflect current members and potential signers and will be sent to RCOE following completion of all signatures.

Members of the Board have voted and approved Item Scheduled for Action C. 2021-2022 Certification of Signatures.

D. Board Resolution: In Gratitude for the Service of Lois Tomlinson - pg.72

It is recommended that the Board approve
Agenda Item D.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks			X		
Ericka Murphy			X		
Lois Tomlinson			X		
Ozzie Villela	X		X		

Board President Ruth Adams gave recognition to Lois Tomlinson for her time of service while on Gateway's Board of Directors.

Item Scheduled for Action D. Board Resolution: in Gratitude for the Service of Lois Tomlinson was voted for and approved by the Board.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.73

Samantha Di Salvio gave Board Members an update on financials up to Nov 30, 2021.

Board members asked about a payment to BLAC. Elena Bautista explained that BLAC is an art therapy company that promotes mental health. Two additional sessions are planned for Winter 2022.

ii. Fall 2021 Student Demographics Report

Miguel Contreras reviewed the Fall 2021 Quick Facts Report.

Miguel Contreras and Denise Mosqueda mentioned the labor market and mental health playing a major role in academic involvement and a difficult environment for new student recruitment.

iii. Educator Effectiveness Funding Plan

Staff presented a plan for funds allocated for Teacher Training and Professional Development. Adoption of the spending plan will need approval in a subsequent meeting. The funds can be used through June 2026. Miguel Contreras explained the plan and noted the plan can be amended if necessary.

iv. Strategic Plan

Current strategic plan ran through 2020. Board president, Ruth Adams, let members of the Board know there are plans to update the current plan and would like to do so at a Board retreat this spring. Miguel Contreras will bring an annotated version of the 2015-20 strategic plan for the board's review for the January, 2022 board meeting.

v. Board member recruitment

The Board currently has two vacancies. Referrals have been submitted and Miguel Contreras has one potential consideration for nomination.

vi. Charter School Capital Marketing Services Report

Charter School Capital was contracted for marketing services, ads, website, & social media. Denise Mosqueda explained the strategies they implemented & key performance outcomes. Ruth Adams asked for updated Gateway flyers that Board members could potentially pass out when needed.

vii. K-12 SWP Grant Award

The K-12 Strong Workforce Grant was approved and will begin to be funded in 2022. Miguel Contreras explained that the purpose of the grant project is to better connect and engage students to their education by offering more tangible short-term goals. The project will work to improve

high school achievement and continued post-secondary success. Students will be recruited and supported to earn their high school diploma and a short-term CTE certification at the same time.

viii. Principal's Report

Elena Bautista gave an update on Christmas baskets for students during the two-week break and the art therapy session provided by BLAC. Andrea Puente shared student response to Life Source counseling services.

B. New Business Items from Members

No new business was brought forward.

VI. ADJOURNMENT

Board Meeting Adjourned at 9:11 a.m.

The next regular Board Meeting is scheduled for Friday, January 21, 2022 at 7:30 am.