

# Gateway College and Career Academy

## Re-Enrollment Process

We are pleased that you are taking steps toward earning your high school diploma. If you are interested in re-enrolling at Gateway, complete the process outlined below:

**Step 1:** Contact Cynthia Madrigal and inform her you are considering re-enrollment at Gateway. If you are 19+ verification of continuous enrollment will be requested (EC Section 47612 and California Code of Regulations, Title 5, Section 1196).

Phone: 951-222-8931

Email: [Gateway@rcc.edu](mailto:Gateway@rcc.edu)

**Step 2:** If you earned credits at another school after you left Gateway, request transcripts. An unofficial copy will work for the Education Planning Meeting. Transcripts can be emailed to: [Gateway@rcc.edu](mailto:Gateway@rcc.edu) or brought in person to L5.

**Step 3:** Mrs. Bautista will contact you to schedule an Education Planning Meeting. At this meeting, any additional transcripts provided will be reviewed.

**Step 4:** Attend your scheduled Education Planning Meeting.

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Location:** \_\_\_\_\_

Please complete the following information:

\_\_\_\_\_  
Last Name                                      First Name                                      Middle Initial                                      Date of Birth

\_\_\_\_\_  
Current Mailing Address: Street/PO Box                                      City                                      State                                      Zip Code

(\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_  
Home Phone Number                                      Cell Phone Number                                      Email Address

### Office Use Only

Dates of enrollment: \_\_\_\_\_ Counselor: \_\_\_\_\_

**Notes:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_