

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
February 19, 2021
7:30 A.M.**

**INSTRUCTIONS FOR COMMENTS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021>
You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:35 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	<u> X </u>	<u> </u>
Evelyn Essenwanger	<u> </u>	<u> X </u>
Maria Maness	<u> X </u>	<u> </u>
Jill Marks	<u> X </u>	<u> </u>
Ericka Murphy	<u> X </u>	<u> </u>
Lois Tomlinson	<u> X </u>	<u> </u>
Ozzie Villela	<u> X </u>	<u> </u>

II. COMMUNICATIONS

A. PUBLIC COMMENTS: Non-agenda items; no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for January 2021
- B. Approval of Claims Paid Activity Report for January 2021

It is recommended that the Board approve Consent Agenda Items A and B.		Motion: <u> X </u> Action: <u> </u>		Second: <u> X </u> Vote: <u> X </u>	
	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Evelyn Essenwanger					
Maria Maness	X		X		

Jill Marks					X
Ericka Murphy			X		
Lois Tomlinson			X		
Ozzie Villela		X	X		

No discussion regarding Consent Agenda Items A and B. Members of the Board voted and approved Items A and B.

IV. ITEMS SCHEDULED FOR ACTION

A. Amendment of RGTC ECHS Fiscal Policies

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u>		
			Second: <u> X </u>	Vote: <u> X </u>	
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Evelyn Essenwanger					
Maria Maness		X	X		
Jill Marks			X		
Ericka Murphy			X		
Lois Tomlinson	X		X		
Ozzie Villela			X		

Miguel Contreras presented the Board with RGTC ECHS updated fiscal policies. Policies were added/ changed to best describe our current operations. A Nepotism policy was also added to the document. Board member Jill Marks recommended that staff have the policies looked over once a year with attorney to stay up to date.

B. 2020-21 Notice of the Governing Board’s Intention to Provide for an Audit

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u>		
			Second: <u> X </u>	Vote: <u> X </u>	
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Evelyn Essenwanger					
Maria Maness	X		X		

Jill Marks		X	X		
Ericka Murphy			X		
Lois Tomlinson			X		
Ozzie Villela			X		

Miguel Contreras presented the Board with the Annual Governing Board Intention to Provide an Audit document. He explained the school still has one more year of its three-year agreement with EideBaily. The 2020-2021 Audit will cost RGTC ECHS \$9,100.

C. New Hire Authorization: Claudio Soria

It is recommended that the Board approve Agenda Item C.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Evelyn Essenwanger					
Maria Maness		X	X		
Jill Marks	X		X		
Ericka Murphy			X		
Lois Tomlinson			X		
Ozzie Villela			X		

Miguel Contreras let the Board know that Claudio Soria was hired on to fill the vacated social studies teacher position. Claudio joins the team holding both teaching and school counseling credentials. Miguel feels that Claudio will be great fit to help serve our student population.

V. **ITEMS SCHEDULED FOR INFORMATION**

A. Executive Director's Report

i. Financial Report

Samantha Di Salvio gave the Board an update on current financials. Jill Marks recommends having a line graph to give the Board a visual of expenses from month-to-month.

ii. Guest speaker: Dr. Corey Loomis, Director, Riverside County Office of Education, Charter Schools Unit.

Dr. Corey Loomis from the RCOE Charter Schools Division joined the meeting to talk about a book on effective governance practices which was provided to all members of our Board by the RCOE.

iii. Form 700, April 1

Form 700 is due April 1st. Samantha will be emailing out updated form and fact sheet for filling out form.

iv. Website updates

Miguel informed the Board that staff will be making updates to website and asked that the members of the Board create a small bio to include on the site.

v. Donations and Grants

Gateway has received a \$250 donation from the Network for Good. This was a social media campaign which donated based on votes online. Miguel also said GCCA is waiting for results on potential \$25,000 grant from the SBA in which he completed application for.

vi. Fostering Success Podcast

Podcast created by Board Secretary Maria Maness. She will be focusing on stories of success of youth that were once in the foster care system. She asked members of the board and staff to refer any people in their networks for potential guest appearances on the podcast.

vii. School Site Director's Update

Brenda Forsse gave members of the Board an update on what is currently happening on the GCCA virtual campus.

VI. ADJOURNMENT

Board adjourned at 8:34 A.M.

The next regular Board Meeting is scheduled for Friday, March 19, 2021 at 7:30 am.