

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex, Room L-4
4800 Magnolia Avenue
Riverside, CA 92506**

**July 20, 2023
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting can be accessed in-person on the Riverside City College Campus, Lovekin Complex Room L-4 and by teleconference using the following virtual meeting room: <https://cccconfer.zoom.us/j/6528150021>. You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Members of the public participating virtually who wish to comment during “Oral Communications” may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:39 A.M.

B. ROLL CALL

| | Present | Absent |
|-------------------------------|---------|---------|
| Ruth Adams | ___X___ | _____ |
| Adrienne Grayson | ___X___ | _____ |
| Maria Maness- Secretary | _____ | ___X___ |
| Jill Marks- President | ___X___ | _____ |
| Ericka Murphy- Treasurer | ___X___ | _____ |
| Thea Quigley | ___X___ | _____ |
| Ozzie Villela- Vice President | ___X___ | _____ |

II. COMMUNICATIONS

A. PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for June 2023- *pg.*
- B. Approval of Claims Paid Activity Report for June 2023- *pg.*
- C. Approval of Executive Director’s Personnel Actions:

| Name | Position | Hire Date | FTE |
|----------------------------|-------------------------|---------------|------------|
| <i>Christopher Sherman</i> | <i>Counselor</i> | <i>7/1/23</i> | <i>1.0</i> |
| <i>Cynthia Valencia</i> | <i>Counselor</i> | <i>7/1/23</i> | <i>1.0</i> |
| <i>Alvin Osegueda</i> | <i>SPED Coordinator</i> | <i>7/1/23</i> | <i>1.0</i> |

| It is recommended that the Board approve Consent Agenda Items A, B, and C. | | Motion: ___X___ | | Action: ___ | |
|--|----------|-----------------|----------|---------------|---------|
| | | Second: ___X___ | | Vote: ___X___ | |
| | Motion | 2 nd | In Favor | Against | Abstain |
| Ruth Adams | X | | X | | |
| Adrienne Grayson | | | X | | |

| | | | | | |
|----------------------|--|----------|----------|--|--|
| Maria Maness | | | | | |
| Jill Marks | | | X | | |
| Ericka Murphy | | X | X | | |
| Thea Quigley | | | X | | |
| Ozzie Villela | | | X | | |

No discussion was made regarding consent agenda items A, B, and C. The Board voted to approve consent agenda items with a vote of 6-0.

IV. ITEMS SCHEDULED FOR ACTION

A. 2023-24 Employee Handbook- *pg.*

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

| | Motion | 2nd | In Favor | Against | Abstain |
|-------------------------|---------------|-----------------------|-----------------|----------------|----------------|
| Ruth Adams | X | | X | | |
| Adrienne Grayson | | X | X | | |
| Maria Maness | | | | | |
| Jill Marks | | | X | | |
| Ericka Murphy | | | X | | |
| Thea Quigley | | | X | | |
| Ozzie Villela | | | X | | |

Samantha Di Salvio, walked the Board through the 2023-2024 edits of the handbook. Jill Marks inquired when the changes would be shared with all staff. All staff will receive and review the handbook at the kick-off week all staff meeting. The members of the Board voted to approve action item A with a vote of 6-0.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Principal's Report

Elena Bautista gave a presentation on "What's happening in July." A highlight this summer was offering students GCCA's first ever in-person science class instructed by Ms. Ashley. Students were able to experience three lab days during the summer term. Another group of students took a field trip to the Cheech Museum. Elena also provided updates on planning for the fall semester.

i. Student Council Report

Misty Loucks addressed the Board to give exciting updates on her new financial literacy class, the Chick-Fil-A Leadership Academy and community connections. The presentation included a video prepared for the Board by members of the student council.

ii. Financial Report-pg.

Samantha Di Salvio gave the Board an update on financials as of June 30, 2023. The financials presented are not the final revenue and expenditures for the 2022-2023 FY.

iii. Enrollment Report

Miguel Contreras gave an update on current enrollment for summer 2023. As of this week, active enrollment is approximately 287 students. Projections for fall have enrollment at over 300 students. Members of the board asked if considerations are being made about instituting an enrollment cap and waitlist. Miguel would like to avoid closing enrollment during the fall semester or at any point during the school year, but will be watching closely to make sure the school has the capacity to serve all students well. He anticipates the need for mid-year hires should enrollment growth go beyond our current capacity.

The board received an update on preparations for the WASC committee visit coming up in September. The self-study report is nearly complete and will be sent to the committee chair by the middle of August.

B. New Business Items from Members

No new business was brought forward.

VIII. ADJOURNMENT

Board adjourned at 9:05 AM.

The next regular Board Meeting is scheduled for Friday, September 15, 2023 at 7:30 am.