

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
June 25, 2020
7:30 A.M.**

**INSTRUCTIONS FOR COMMENTS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are participating and hope that you will do so often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board and employees of GCCA shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://cccconfer.zoom.us/j/6528150021>
You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed Fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is Properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:39 A.M.

B. ROLL CALL

| | Present | Absent |
|--------------------|---------|---------|
| Ruth Adams | ___X___ | _____ |
| Evelyn Essenwanger | ___X___ | _____ |
| Maria Maness | _____ | ___X___ |
| Jill Marks | ___X___ | _____ |
| Ericka Murphy | ___X___ | _____ |
| Lois Tomlinson | ___X___ | _____ |

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for May 2020-pg.4-10
- B. Approval of Claims Paid Activity Report for May 2020- pg.11

| It is recommended that the Board approve Consent Agenda Items A and B. | | | Motion: ___X___ Action: ___ Second: X Vote: X | | |
|--|--------|-----------------|--|---------|---------|
| | Motion | 2 nd | In Favor | Against | Abstain |
| Ruth Adams | | | X | | |
| Maria Maness | | | | | |
| Ericka Murphy | | | X | | |
| Evelyn Essenwanger | X | | X | | |
| Lois | | X | X | | |

| | | | | | |
|-------------------|--|--|----------|--|--|
| Tomlinson | | | | | |
| Jill Marks | | | X | | |
| | | | | | |

IV. ITEMS SCHEDULED FOR ACTION

A. 2020-2021 COVID-19 Operations Report- pg.12-14

It is recommended that the Board approve
Agenda Item A

Motion: X Action:
Second: X Vote: X

| | Motion | 2nd | In Favor | Against | Abstain |
|---------------------------|---------------|-----------------------|-----------------|----------------|----------------|
| Ruth Adams | | | X | | |
| Maria Maness | | | | | |
| Ericka Murphy | | | X | | |
| Evelyn Essenwanger | | X | X | | |
| Lois Tomlinson | | | X | | |
| Jill Marks | X | | X | | |
| | | | | | |

In response to Governor Newsom's executive order N-56-20, Miguel Contreras presented Gateway's 2020-2021 COVID-19 Operations Report.

B. 2020-2021 Operating Budget- pg.15-30

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

| | Motion | 2nd | In Favor | Against | Abstain |
|---------------------------|---------------|-----------------------|-----------------|----------------|----------------|
| Ruth Adams | | | X | | |
| Maria Maness | | | | | |
| Ericka Murphy | | | X | | |
| Evelyn Essenwanger | | | X | | |
| Lois Tomlinson | X | | X | | |
| Jill Marks | | X | X | | |
| | | | | | |

Staff presented the Board with Gateway's finalized 2020-2021 budget. Members were told that currently they are seeing a 10% cut in LCFE funding but due to newly developed legislative rulings we should not have a full 10% cut to funding. Gateway's staff is closely monitoring AB77 because if approved will have a huge impact on budget for the 20-21 fiscal year.

C. Executive Director Contract Amendment- pg.31-32

It is recommended that the Board approve
Agenda Item C.

Motion: X Action:
Second: X Vote: X

| | Motion | 2nd | In Favor | Against | Abstain |
|---------------------------|---------------|-----------------------|-----------------|----------------|----------------|
| Ruth Adams | | | X | | |
| Maria Maness | | | | | |
| Ericka Murphy | | | X | | |
| Evelyn Essenwanger | X | | X | | |
| Lois Tomlinson | | X | X | | |
| Jill Marks | | | X | | |
| | | | | | |

Board President Ruth Adams reviewed a proposed amendment to the executive director’s contract. The amended portion further specifies the terms for health and welfare benefits offered to the executive director and his dependents.

D. Enrollment Marketing Services Agreement- Charter Schools Capital Inc.- pg.33-54

It is recommended that the Board approve
Agenda Item D.

Motion: X Action:
Second: X Vote: X

| | Motion | 2nd | In Favor | Against | Abstain |
|---------------------------|---------------|-----------------------|-----------------|----------------|----------------|
| Ruth Adams | | | X | | |
| Maria Maness | | | | | |
| Ericka Murphy | X | | X | | |
| Evelyn Essenwanger | | | X | | |
| Lois Tomlinson | | X | X | | |
| Jill Marks | | | X | | |
| | | | | | |

Miguel Contreras presented the Board with Charter Capitals Enrollment Marketing Services Agreement. He let the Board know that multiple proposals were sought out but ultimately the staff decided to pursue the contract with Charter Capital because of the expertise they can provide and their unique fee structure.

E. 2019-2020 Education Protection Account Resolution and Expenditure Report- pg.55-59

It is recommended that the Board approve
Agenda Item E.

Motion: X Action:
Second: X Vote: X

| | Motion | 2 nd | In Favor | Against | Abstain |
|--------------------|--------|-----------------|----------|---------|---------|
| Ruth Adams | | | X | | |
| Maria Maness | | | | | |
| Ericka Murphy | | | X | | |
| Evelyn Essenwanger | | | X | | |
| Lois Tomlinson | | X | X | | |
| Jill Marks | X | | X | | |
| | | | | | |

Staff presented the EPA resolution and expenditure report to the Board. The Board was informed that all of the funds were spent on instructional costs and were over spent by about \$4000. The over spent amount will be covered by general funds.

F. Resolution Honoring Mark Pedersen, for Distinguished Service on the Board of Directors of Gateway College and Career Academy - pg.60

It is recommended that the Board approve
Agenda Item F.

Motion: X Action:
Second: X Vote: X

| | Motion | 2 nd | In Favor | Against | Abstain |
|--------------------|--------|-----------------|----------|---------|---------|
| Ruth Adams | | | X | | |
| Maria Maness | | | | | |
| Ericka Murphy | | X | X | | |
| Evelyn Essenwanger | | | X | | |
| Lois Tomlinson | | | X | | |
| Jill Marks | X | | X | | |
| | | | | | |

Mark Pedersen will be honored by the Board and Gateway with a plaque and the resolution presented for his 6+ years of services.

V. **ITEMS SCHEDULED FOR INFORMATION**

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.61-63

Samantha Di Salvio gave the Board an update of financials up to May 31, 2020. Lois Tomlinson pointed out a few edits that need to be made on financial summary and cash flow summary.

ii. School Site Director's Update- Summer Session

Brenda Forsse gave the Board a current update on the end of spring and start of summer semester events.

VI. **ADJOURNMENT**

Board adjourned at 8:27 A.M.

The next regular Board Meeting is scheduled for Thursday July 16, 2020 at 7:30 am.

DRAFT