

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex, Room L-4
4800 Magnolia Avenue
Riverside, CA 92506**

**June 22, 2023
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting can be accessed in-person on the Riverside City College Campus, Lovekin Complex Room L-4 and by teleconference using the following virtual meeting room: <https://cccconfer.zoom.us/j/6528150021>. You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Members of the public participating virtually who wish to comment during “Oral Communications” may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:38 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	__X__	_____
Adrienne Grayson	__X__	_____
Maria Maness- Secretary	__X__	_____
Jill Marks- President	__X__	_____
Ericka Murphy- Treasurer	_____	__X__
Thea Quigley	_____	__X__
Ozzie Villela- Vice President	__X__	_____

II. COMMUNICATIONS

A. PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for May 2023- *pg.4-10*
- B. Approval of Claims Paid Activity Report for May 2023- *pg.11*

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams		X	X		
Adrienne Grayson			X		
Maria Maness			X		
Jill Marks			X		
Ericka Murphy					
Thea Quigley					

Ozzie Villela	X		X		
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No comments. Members of the Board approved consent agenda items A and B with a vote of 5-0.

VI. ITEMS SCHEDULED FOR ACTION

A. 2023-24 Local Control and Accountability Plan- pg.12 (refer to handouts)

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson		X	X		
Maria Maness			X		
Jill Marks			X		
Ericka Murphy					
Thea Quigley					
Ozzie Villela			X		

The 2023-2024 Local Control and Accountability Plan (LCAP) was sent out to all members of the Board prior to the meeting. In addition to the document, Miguel Contreras created a plan summary highlighting significant updates and changes. Following the Board’s approval, the plan will be sent to the Riverside County Office of Education where it will be reviewed further. Input for this year’s plan included a lot of involvement from stakeholders. 2023-24 improvements include increased mental health services, increased staffing to support rising enrollment and student success initiatives, field trips, parent resource fair, PowerSchool add-ons for parent access/monitoring, expanded academic support, improvement in instruction and curriculum, and improvement to facilities to address health, safety, access, and campus culture. Miguel Contreras also reviewed the expenditure plan for supplemental and concentration funds, highlighting how GCCA will meet its obligations to improve/expand actions/services for unduplicated students. The members of the Board voted and approved action item A with a vote of 5-0.

B. 2023-2024 Budget - pg.13-23

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams		X	X		
Adrienne Grayson			X		
Maria Maness			X		
Jill Marks			X		
Ericka Murphy					
Thea Quigley					

Ozzie Villela	X		X		
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Samantha Di Salvio presented the 2023-24 budget. Gateway staff has taken a very conservative approach for the Budget. Estimated average daily attendance (ADA) is 235. Form A1 has an error listed under 22-23 P2 ADA. That figure should be 158 instead of 178. Staff will make that change before sending the final documents to the County for their review. The 2023-24 budget was approved by the Board with a vote of 5-0.

C. Dashboard Local Indicators Report- pg.24-25

It is recommended that the Board approve
Agenda Item C.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson			X		
Maria Maness			X		
Jill Marks			X		
Ericka Murphy					
Thea Quigley					
Ozzie Villela		X	X		

Miguel Contreras presented the dashboard local indicators report to the Board. He explained that the review and approval of this document by the Board was a relatively new requirement. In order for a local indicator to be marked as “met” or “not met” schools are required to use the state’s self-reflection tools for each focus areas. No questions or comments from the Board. Item C was voted on and approved with a vote of 5-0.

D. Education Protection Account Resolution and Expenditures- pg.26-29

It is recommended that the Board approve
Agenda Item D.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson		X	X		
Maria Maness			X		
Jill Marks			X		
Ericka Murphy					
Thea Quigley					
Ozzie Villela			X		

The annual resolution for the Education Protection Account (EPA) affirms the school is using the funds appropriately. Gateway has regularly allocated the full amount to teacher salaries to make tracking simple. The 2023-24 EPA funds will again be allocated to teacher salaries. In addition to

the 2023-24 plan, the school will be posting its actual expenditures for 2022-23 expenditures to the school website. Item D was voted for and approved by the Board with a vote of 5-0.

E. 2023-2024 Charter Safe Insurance Coverage Plan - *pg.30-43*

It is recommended that the Board approve
Agenda Item E.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams		X	X		
Adrienne Grayson			X		
Maria Maness			X		
Jill Marks			X		
Ericka Murphy					
Thea Quigley					
Ozzie Villela	X		X		

Miguel Contreras presented the 2023-2024 CharterSafe Insurance renewal. Overall the plan includes a 12% increase. Miguel explained some of the benefits the school and staff receive including great risk management and human resources consulting. CharterSafe has always been easily accessible and a great support line for the school and staff. Gateway will choose to pay the premium with an initial deposit and 9 installment payments. Members of the Board voted and approved the 2023-2024 CharterSafe Insurance plan with a vote of 5-0.

VII. ITEMS SCHEDULED FOR INFORMATION

A. Director’s Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-*pg.44-46*

Samantha Di Salvio gave an update on financials as of May 31, 2023.

ii. Enrollment Report

Miguel Contreras explained to the members of the Board that there is no clarity on current enrollments as of current week due to the transition from spring semester to the summer term. A new batch of students had just enrolled and he is currently estimating 250-260 active students.

iii. Principal’s Report

Elena Bautista presented a PowerPoint to the members of the Board. The PowerPoint showcased the 31 graduates and 2022-23 scholarship recipients. The presentation also highlighted the school’s summer activities.

B. New Business Items from Members

VIII. ADJOURNMENT

Board adjourned at 9:20 AM.

The next regular Board Meeting is scheduled for Thursday July 20, 2023 at 7:30 am.

Minutes