

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex, Room L-4
4800 Magnolia Avenue
Riverside, CA 92506**

**May 19, 2023
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting can be accessed in-person on the Riverside City College Campus, Lovekin Complex Room L-4 and by teleconference using the following virtual meeting room: <https://cccconfer.zoom.us/j/6528150021>. You may also call in using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021**.

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Members of the public participating virtually who wish to comment during “Oral Communications” may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:50 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams-Vice President	<u> X </u>	<u> </u>
Adrienne Grayson	<u> X </u>	<u> </u>
Maria Maness- Secretary	<u> </u>	<u> X </u>
Jill Marks- President	<u> X </u>	<u> </u>
Ericka Murphy	<u> X </u>	<u> </u>
Thea Quigley	<u> </u>	<u> X </u>
Ozzie Villela- Treasurer	<u> X </u>	<u> </u>

II. COMMUNICATIONS

A. PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CLOSED SESSION

Closed session called to order by Board President at 7:50 A.M.

A. Labor Negotiation Conference: Executive Director Annual Evaluation.

IV. RECONVENE TO OPEN SESSION

Open session reconvened at 8:48 A.M.

No action taken during closed session.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

A. Approval of Meeting Minutes for April 2023- *pg.5-9*

B. Approval of Claims Paid Activity Report for April 2023- *pg.10*

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u> X </u> Action: <u> </u>
	Second: <u> X </u> Vote: <u> X </u>

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy		X	X		
Thea Quigley					
Ozzie Villela			X		

Staff to make edit to final April 2023 meeting minutes: report closed session vote of 4-0 in closed session.

No further questions or concerns. Consent agenda items A and B, approved with Board vote of 5-0.

VI. ITEMS SCHEDULED FOR ACTION

A. Board Approval of Compensation Comparability Study and Contract for Executive Director Position- pg.11-13

It is recommended that the Board approve
Agenda Item A.

Motion: X Action: X
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy		X	X		
Thea Quigley					
Ozzie Villela	X		X		

Board President, Jill Marks, reviewed process of compensation study. She reviewed the highlights of the Executive Director’s contract. The Executive Director will be offered a three-year contract which includes 236 working days, 22 vacation days and a salary of \$150,000 for year one and 3% COLA increase for each year thereafter. The contract presented includes amendments to include the specific salary amounts for the three years and 22 days of vacation. Jill Marks asked the Board to approve the amended document. Members of the Board voted and approved the compensation study and contract amendments for the Executive Director with a vote of 5-0.

B. 2023-2024 Board Meetings Calendar - pg.14-15

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
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Ruth Adams	X		X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy		X	X		
Thea Quigley					
Ozzie Villela			X		

Miguel Contreras presented the 23-24 Board Meeting Calendar to the members of the Board. He stated there were no major changes to the calendar compared to the current year. Meetings will be held on the 3rd Friday of each month, except during the summer, which will be held on the 3rd Thursday. The regular scheduled meeting will have a 7:30 AM start time. Miguel stated he is open for alternative dates and times. Board members voted and approved the 23-24 Board meeting calendar with a vote of 5-0.

C. 2023-2024 Academic Calendar - pg.16-17

It is recommended that the Board approve
Agenda Item C.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy	X		X		
Thea Quigley					
Ozzie Villela		X	X		

2023-2024 academic calendar includes 176 instruction days and 6 staff development days. The school is required to have 175 days of instruction. In addition, the calendar includes a two-week winter break. Jill thanked Miguel, as she has seen many schools and districts going to three-week breaks. Board approved item C with a vote of 5-0.

D. 2023-2024 Work Calendars - pg.18-22

It is recommended that the Board approve
Agenda Item D.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson		X	X		
Maria Maness					
Jill Marks			X		

Ericka Murphy			X		
Thea Quigley					
Ozzie Villela			X		

No discussion or comments regarding the 2023-2024 work calendars. Board members voted and approved 23-24 work calendars with a 5-0 vote.

E. 2023-2024 Election of Officers to the Riverside Gateway to College ECHS Board of Directors. pg.23

1. President
2. Vice-President
3. Treasurer
4. Secretary

It is recommended that the Board approve
Agenda Item E.1.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams		X	X		
Adrienne Grayson			x		
Maria Maness					
Jill Marks			X		
Ericka Murphy	X		X		
Thea Quigley					
Ozzie Villela			X		

Ruth Adams nominated Jill Marks to continue in her role as Board President. Jill Marks stated she accepted the nomination. Item E.1 passed with a vote of 5-0.

It is recommended that the Board approve
Agenda Item E.2.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson		X	x		
Maria Maness					
Jill Marks			X		
Ericka Murphy			X		
Thea Quigley					
Ozzie Villela			X		

Ruth Adams nominated Ozzie Villela as Board Vice-President. Member of the Board voted and approved the nomination of Ozzie Villela as Board Vice-President.

It is recommended that the Board approve
Agenda Item E.3.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy		X	X		
Thea Quigley					
Ozzie Villela			X		

Ruth Adams nominated Ericka Murphy as Board Treasurer. Ericka accepted nomination. Members of the Board voted and passed nomination with a vote of 5-0.

It is recommended that the Board approve
Agenda Item E.4.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Adrienne Grayson			X		
Maria Maness					
Jill Marks			X		
Ericka Murphy	X		X		
Thea Quigley					
Ozzie Villela		X	X		

Ruth Adams nominated Maria Maness to continue in her role as the Board Secretary. The members of Board voted and approved the nomination of Maria Maness.

VII. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-*pg.24-26*

Samantha Di Salvio gave the Board an update on financials as of April 30, 2023.

i. Preliminary 2023-24 Budget

Samantha Di Salvio presented the 23-24 preliminary budget to the members of the Board. Expects to see some changes to final budget in June. Overall, the school is anticipating a healthy 2023-2024 budget.

ii. Enrollment Report-*pg.27*

Student enrollment as of May 9 was 282 active students.

iii. 2023-24 Local Control and Accountability Plan Report-*pg.28-30*

Miguel Contreras presented the Board with the LCAP planning document. Miguel stated

that the Board can expect to see the same Goals as previous years. LCAP will align the school's funding with the school's goals and the eight state priorities. Final document will be presented at the June meeting.

iv. End-of-year Events, Graduation, & Scholarship Drive

Graduation Dinner is being held June 2, 2023.

Graduation is June 10, 2023.

GCCA's scholarship drive is currently at 80% of goal.

v. Principal's Report

Principal's report was emailed to all members of the Board.

B. New Business Items from Members

VIII. ADJOURNMENT

Meeting adjourned at 9:46 A.M.

The next regular Board Meeting is scheduled for Friday June 22, 2023 at 7:30 AM.