



**REGULAR MEETING AGENDA
GOVERNING BOARD
GATEWAY COLLEGE AND CAREER ACADEMY
RIVERSIDE GATEWAY TO COLLEGE ECHS**

**4800 Magnolia Ave., Lovekin L-4
Riverside, Ca 92506**

**October 17, 2025
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting can be accessed in-person at the GCCA Administrative Office Conference Room and by teleconference using the following virtual meeting room: <https://cccconfer.zoom.us/j/6528150021>. You may also call using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021.**

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Members of the public participating virtually who wish to comment during “Oral Communications” may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506 and at the GCCA Administrative Office at 3750 University Ave., Suite 560, Riverside, CA 92501. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegcca.org.



I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Vice-President at 7:38 A.M.

B. ROLL CALL

	Present	Absent
Adrienne Grayson	_X_	_
Miguel Lujano- Treasurer	_X_	_
Thea Quigley	_	_X_
Maritza Sanchez- Secretary	_	_X_
Kathleen Sarmiento- Vice President	_X_	_
Ozzie Villela- President	_	_X_
Bryon Ward	_X_	_

II. COMMUNICATIONS

PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for September 2025- *pg.4-8*
- B. Approval of Claims Paid Activity Report for September 2025- *pg.9*
- C. Approval of Executive Director’s Personnel Actions:



Name	Position	Hire Date	FTE

It is recommended that the Board approve Consent Agenda Items A, B, and C.

Motion: X Action:
 Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Adrienne Grayson		X	X		
Miguel Lujano	X		X		
Thea Quigley					
Maritza Sanchez					
Kathleen Sarmiento			X		
Ozzie Villela					
Bryon Ward			X		

There were no questions or discussion from Board members on Consent Agenda Items A–C. The Board voted to approve the motion with a unanimous 4–0 vote.

IV. ITEMS SCHEDULED FOR ACTION

A. 2025-26 Declaration of Need for Fully Qualified Educators - pg.10-15

It is recommended that the Board approve Agenda Item A.

Motion: X Action:
 Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Adrienne Grayson	X		X		
Miguel Lujano		X	X		
Thea Quigley					
Maritza Sanchez					
Kathleen Sarmiento			X		
Ozzie Villela					
Bryon Ward			X		

Miguel Contreras presented the 2025–2026 Declaration of Need for Fully Qualified Educators. He explained



that this declaration authorizes the issuance of emergency permits when needed. Gateway currently requires a CLAD permit to enable the ELD Coordinator to teach the ELD course; the Coordinator intends to complete the required coursework to obtain the CLAD at a later date. The Board approved the Declaration of Need with a unanimous 4-0 vote.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-*pg.16-27*

Samantha Di Salvio gave an update on financials as of September 30, 2025.

ii. Principal's Report

Elena Bautista gave a PowerPoint update on what has been happening at Gateway.

iii. Enrollment Report

Miguel Contreras reported that although exact figures are pending, a cohort of 34 students is planned to start next week. This will be the final cohort for Fall enrollment and is projected to bring the school's total enrollment to roughly 430. He added that the waitlist is already rebuilding, with the intention of enrolling those students in Winter.

iv. Charter Renewal Update

Miguel Contreras reported that he has been working with Young, Minney & Corr (YMC) on the draft and revisions of the school's charter. YMC has provided feedback, which Miguel will review along with the final student data. This will be the school's third charter with the Riverside County Office of Education. The plan is to submit the charter in November, with Board hearings anticipated in December and January.

v. Reminder: CSDC Ethics Training- December deadline

B. New Business Items from Members

Miguel Contreras provided a legislative update on SB 4114, noting that the bill was vetoed due to its requirement to establish a new state office. He also highlighted several other bills that may impact charter schools and stated he is monitoring them closely.

He further reported that Maritza Sanchez has resigned from the Board due to health-related concerns but expressed her hope to return once her health improves.

VI. ADJOURNMENT: Board adjourned at 8:26AM

The next regular Board Meeting is tentatively scheduled for Friday, November 21, 2025 at 7:30. am.