



**REGULAR MEETING AGENDA  
GOVERNING BOARD  
GATEWAY COLLEGE AND CAREER ACADEMY  
RIVERSIDE GATEWAY TO COLLEGE ECHS**

**4800 Magnolia Ave., Lovekin L-4  
Riverside, Ca 92506**

**January 17, 2025  
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting can be accessed in-person at the GCCA Administrative Office Conference Room and by teleconference using the following virtual meeting room: <https://cccconfer.zoom.us/j/6528150021>. You may also call using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021.**

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Members of the public participating virtually who wish to comment during “Oral Communications” may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506 and at the GCCA Administrative Office at 3750 University Ave., Suite 560, Riverside, CA 92501. The writing will also be posted on the Gateway College and Career Academy website: [www.riversidegccca.org](http://www.riversidegccca.org).



## I. PRELIMINARY

### A. **CALL TO ORDER**

Meeting called to order by the Board Vice-President at 7:35A.M.

### B. **ROLL CALL**

	Present	Absent
Adrienne Grayson-Vice President 4800 Magnolia Ave. CAK #205 Riverside, CA 92503	<u>  X  </u>	<u>      </u>
Miguel Lujano- President	<u>  X  </u>	<u>      </u>
Ericka Murphy- Secretary	<u>      </u>	<u>  X  </u>
Thea Quigley- Treasurer	<u>  X  </u>	<u>      </u>
Kathleen Sarmiento	<u>  X  </u>	<u>      </u>
Ozzie Villela	<u>  X  </u>	<u>      </u>

## II. COMMUNICATIONS

PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

## III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for December 2024- *pg.4-8*
- B. Approval of Claims Paid Activity Report for December 2024- *pg.9*
- C. Approval of Executive Director's Personnel Actions:

#### 1. New Hires:

<i>Name</i>	<i>Position</i>	<i>Hire Date</i>	<i>FTE</i>
Wendy Guerrero	Instructional Assistant	1/7/2024	.625



It is recommended that the Board approve Consent Agenda Items A, B, and C. Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
Adrienne Grayson			X		
Miguel Lujano					
Ericka Murphy					
Thea Quigley			X		
Kathleen Sarmiento		X	X		
Ozzie Villela	X		X		

*No discussion or comments made. Board has approved consent agenda items with a vote of 4-0.*

#### IV. ITEMS SCHEDULED FOR ACTION

##### A. Board Policy 321- Student Mobile Device Use- *pg.10-12*

It is recommended that the Board approve Items Scheduled for Action A Motion:   X   Action:   X    
Second:   X   Vote:       

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
Adrienne Grayson			X		
Miguel Lujano					
Ericka Murphy					
Thea Quigley	X		X		
Kathleen Sarmiento		X	X		
Ozzie Villela			X		

*Miguel Contreras noted that the previous approach to cell phone use in the classroom was left to each instructor's discretion. However, staff has recently identified the need for a more consistent and uniform policy to enhance classroom management and student engagement. The newly adopted policy allows teachers to determine how students store their phones—either in their backpacks or at the front of the classroom—while ensuring greater consistency across all classrooms. The policy may be revised in the future based on how students and staff adjust to the changes. Additionally, state regulations restricting cell phone use on school campuses may take effect by 2027. Following discussion, the Board voted 4-0 to approve Item A.*

#### V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

##### i. Financial Report-*pg.13-25*

*Samantha Di Salvio gave an update on financials as of December 31, 2024.*



i. Audit Report Update and Special Meeting

Audit due to RCOE on extension date: January 31, 2025.

ii. Enrollment Report

Miguel Contreras gave update to the Board on current enrollments.

As of January 10, 2025 Gateway had 374 continuing students, 27 new students and 39 students on the waitlist. Plans are to have another good-sized group join at the start of Spring. The staff is looking at ways to handle continuous enrollment during the Spring semester.

iii. Board Member Recruitment

Currently one vacant spot on the Board. Please send Miguel Contreras nominees.

iv. Principal's Report

Assistant Principal, Andrea Zacarias, gave an update on what has been happening at Gateway.

B. New Business Items from Members

**VI. ADJOURNMENT**

Board adjourned at 8:26 A.M.

The next regular Board Meeting is scheduled for Friday, February 21, 2025 at 7:30 am.