

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
GCCA Administrative Office
3750 University Ave., Suite 560
Riverside, Ca 92501**

**September 20, 2024
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting can be accessed in-person at the GCCA Administrative Office Conference Room and by teleconference using the following virtual meeting room: <https://cccconfer.zoom.us/j/6528150021>. You may also call using the **Zoom phone number: +1 669 900 6833 (US Toll), Meeting ID: 652 815 0021.**

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Members of the public participating virtually who wish to comment during “Oral Communications” may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506 and at the GCCA Administrative Office at 3750 University Ave., Suite 560, Riverside, CA 92501. The writing will also be posted on the Gateway College and Career Academy website: www.riversidegccca.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Vice-President at 7:40 A.M.

B. ROLL CALL

	Present	Absent
Adrienne Grayson-Vice President	<u> X </u>	<u> </u>
Miguel Lujano- President	<u> X </u>	<u> </u>
Maria Maness	<u> X </u>	<u> </u>
Ericka Murphy- Secretary	<u> </u>	<u> X </u>
Thea Quigley- Treasurer	<u> X </u>	<u> </u>
Kathleen Sarmiento	<u> X </u>	<u> </u>
Ozzie Villela	<u> X </u>	<u> </u>

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)
Name of case: 2024050755

Closed session began at 7:42 AM.

III. RECONVENE TO OPEN SESSION

Report out any action taken in closed session.

Reconvened at 8:11 AM.

No action taken during closed session.

IV. COMMUNICATIONS

A. PUBLIC COMMENTS: Non-agenda items: no individual comments shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to comments and no action can be taken. However, the Board may give direction to staff following comments.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The

Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for July 2024- *pg.4-10*
- B. Approval of Claims Paid Activity Report for July and August 2024- *pg.11-12*
- C. Approval of Executive Director's Personnel Actions:

<i>Name</i>	<i>Position</i>	<i>Hire Date</i>	<i>FTE</i>
Graciela Sanchez	Instructional Assistant (Rover/Testing)	8/26/24	.625
Getsemani Cortez	Instructional Assistant	8/27/24	.625
Isabella Guerra	Instructional Assistant	8/28/24	.625

It is recommended that the Board approve Consent Agenda Items A, B, and C. Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Adrienne Grayson			X		
Miguel Lujano			X		
Maria Maness		X	X		
Ericka Murphy					
Thea Quigley			X		
Kathleen Sarmiento			X		
Ozzie Villela	X		X		

No discussion. Board members voted and approved motion to approve consent agenda items A-C with a vote of 6-0.

VI. ITEMS SCHEDULED FOR ACTION

- A. 2022-23 Teacher Assignment Monitoring Outcomes Report - *pg.13-16*

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Adrienne Grayson			X		
Miguel Lujano			X		
Maria Maness			X		
Ericka Murphy					
Thea Quigley		X	X		
Kathleen Sarmiento	X		X		
Ozzie Villela			X		

The Board was presented with details on TAMO Report for 2022-23 implemented by the Commission on Teacher Credentialing (CTC), which reviews teacher assignments across all schools. Gateway College and Career Academy reported that 95% of its teachers were appropriately assigned, while 5% were found to be misassigned, primarily involving instructors and counselors assigned to teach guidance classes. Miguel Contreras provided a comparison of

assignment data from neighboring schools and districts. The staff is committed to ensuring proper teacher assignments as the school continues to expand. The Board unanimously approved the motion, with a 6-0 vote.

B. Board Policy 512 Amendment- Telework – pg.17-23

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Adrienne Grayson		X	X		
Miguel Lujano			X		
Maria Maness	X		X		
Ericka Murphy					
Thea Quigley			X		
Kathleen Sarmiento			X		
Ozzie Villela			X		

The Board was presented with a redlined version of Gateway’s existing telework policy. The proposed revisions aim to provide stronger protections for both employees and the school. There were no further comments or questions from the Board, and the motion was unanimously approved with a 6-0 vote.

C. 2023-24 Unaudited Actuals Financial Report - pg.24-45

It is recommended that the Board approve Agenda Item C.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Adrienne Grayson			X		
Miguel Lujano			X		
Maria Maness		X	X		
Ericka Murphy					
Thea Quigley			X		
Kathleen Sarmiento			X		
Ozzie Villela	X		X		

The Board was presented with Gateway’s 2023-2024 unaudited actuals, part of the school’s annual financial review process. As required, the school’s authorizers must monitor its fiscal health. The report highlighted over \$2.9 million in reserves set aside for future expansion and economic uncertainties. Item C, the 2023-2024 unaudited actuals, was voted on and unanimously approved by the Board with a 6-0 vote.

VII. ITEMS SCHEDULED FOR INFORMATION

A. Director’s Report - This is a presentation of information which has occurred since the

previous Board meeting.

i. Financial Report-*pg.46-50*

Due to limited time, staff asked that the Board review the financials in the packet and reach out if they have any questions or concerns.

ii. Enrollment Report

Current enrollment count: New 83, Continuing 308, and 11 new students starting today. The max capacity for fall is 425 students.

iii. 20th Anniversary Event

The Gateway team is planning a 20-year anniversary event in March 2025. New 20-year logo was revealed to the Board.

iv. Principal's Report

i. Career Technical Education Program- Jasmine Guerrero

Jasmine Guerrero gave a presentation on the work being done within her CTE department. Miguel Contreras let the Board members know Gateway is looking into another CTE grant that will focus on advanced technical trades.

B. New Business Items from Members

VIII. ADJOURNMENT

Board adjourned at 9:12 AM.

The next regular Board Meeting is scheduled for Friday, October 18, 2024, at 7:30 am.