

**SPECIAL MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Bradshaw Building, Heritage Room
4800 Magnolia Avenue
Riverside, CA 92506**

**November 22, 2019
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy ("GCCA") welcome your participation at the School's Governing Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website:
www.riversidegcca.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:35 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	__X__	____
Maria Maness	__X__	____
Jill Marks 10735 Rochester Ave., Los Angeles, CA 90024	__X__	____
Mark Pedersen	__X__	____
Debra Postil 100 N. Brand Blvd., Glendale, CA 91203	__X__	____
Lois Tomlinson	__X__	____
Joan Wells	__X__	____

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for October 2019-pg.4-8
- B. Approval of Claims Paid Activity Report for October 2019- pg.9

It is recommended that the Board approve Consent Agenda Items A and B.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks			X		
Mark Pedersen		X	X		

Debra Postil			X		
Lois Tomlinson			X		
Joan Wells			X		

Board member Joan Wells inquired if the Board had been consulted prior to the Achieving the Dream payment. The members discussed moving forward with continuing membership during the September meeting. Wells asked staff ensure that the membership is for the charter school, not RCC, and that the Achieving the Dream website and publications reflect that membership status. The Board voted to approve consent agenda item A and B.

IV. ITEMS SCHEDULED FOR ACTION

A. 2019-20 1st Interim Financial Report - pg.10-23

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil			X		
Lois Tomlinson			X		
Joan Wells			X		

Executive Director presented the 1st interim financials to the Board. Opened the floor for questions and/or concerns. Board voted to approve the 2019-2020 1st interim financial report.

B. CalSTRS Tax Deferred Employer Payroll Deduction Program Resolution- pg.24-25

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness	X		X		
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Lois Tomlinson			X		
Joan Wells			X		

Executive Director gave information to the Board regarding the CalSTRS tax deferred employer payroll deduction program. Board Treasurer Maria Maness asked if this resolution would be just a year or be in place permanently. The members of the Board discussed the buyback process and wanted to make sure there was no fiscal impact on Gateway. Board voted to approve item B.

C. Task Force for Board Succession Planning and Member Recruitment- pg.26-28

It is recommended that the Board approve
Agenda Item C.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness			X		
Jill Marks	X		X		
Mark Pedersen		X	X		
Debra Postil			X		
Lois Tomlinson			X		
Joan Wells			X		

This item was a follow up to the direction the Board gave staff at the last meeting. Board will re-establish the taskforce in order to fill upcoming vacancies on the Board. Board voted to approve Item C.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director’s Report - This is a presentation of information which has occurred since the previous Board meeting.

i. 2019-20 California School Dashboard Local Indicators- pg.29-30

Miguel Contreras presented the 2019-20 CA school dashboard local indicators to the Board. He explained that Gateway has met all local indicators every year since dashboard began in 2013. However, the 19-20 statewide dashboard will not reflect recent changes to the definition of tracked cohorts, which are intended to better address alternative education contexts. For this reason, the 19-20 dashboard, set for release in December, will reflect indicators based upon a more general cohort definition. The indicators, therefore, appear less favorable and are less meaningful for assessing the effectiveness of the school’s alternative education program. To better prepare the Board, Board member Joan Wells inquired if the board could review the school’s 19-20 indicators prior to public release of the 2019-20 CA School Dashboard. She also advised that staff develop capacity to be more proactive in informing, understanding, and responding to externally defined measures intended to assess and report program effectiveness.

ii. Financial Report-pg.31-34

Samantha Di Salvio reviewed Gateway’s current financials with the Board. Board Secretary Lois Tomlinson pointed out a typo in one of the Bank of America account names. Board Treasurer Maria Maness inquired about the Latina Empowerment Conference expenditure.

iii. MVC MOU

Miguel Contreras updated the Board on the MOU development process with Moreno Valley

College. Discussion on class selections and certificate pathways took place between the Board and staff.

Miguel shared with the Board plans to explore applying for anon-classroom based attendance funding determination from the California State Board of Education. Board member Jill Marks recommended Gateway use available technology to ensure completed logs by each student.

iv. December Strategic Plan Review Session

Miguel Contreras asked Board members if they would be able to add an additional hour to the December meeting to review the strategic plan. Board members have agreed to meet at the next regular scheduled meeting on December 13 from 7:30 am to 10:30 am.

v. Site Director's Updates

None.

B. Planning Committee

Committee chair Joan Wells provided a brief update on the meetings/interviews taking place around facilities planning. As interviews conclude and given recent announcements regarding RCCD's bond plans, she requested the board receive an update on RCC's facilities master plan

i. Governance and Management

Planning Committee members updated and edited the Executive Director Scope of Work/Job Description. Members of the Board were asked to review it and provide any feedback directly to Miguel Contreras. Staff will send out relevant supporting documents including the current organizational chart for members to reference.

C. Business from board members

None.

VI. ADJOURNMENT

Meeting adjourned at 9:25 A.M.

The next regular Board Meeting is scheduled for Friday December 13, 2019 at 7:30 am.