

**SPECIAL MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Bradshaw Building, Heritage Room
4800 Magnolia Avenue
Riverside, CA 92506**

**October 25, 2019
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website:
www.riversidegccca.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:37 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	___X___	_____
Maria Maness 4800 Magnolia Ave., Riverside CA 92506 Kane Building, Room 205	___X___	_____
Jill Marks 10735 Rochester Ave., Los Angeles, CA 90024	___X___	_____
Mark Pedersen	___X___	_____
Debra Postil	___X___	_____
Lois Tomlinson	___X___	_____
Joan Wells	___X___	_____

II. COMMUNICATIONS

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for September 2019-pg.4-8
 B. Approval of Claims Paid Activity Report for September 2019- pg.9

It is recommended that the Board approve Consent Agenda Items A and B.		Motion: ___X___ Action: ___		Second: X Vote: X	
	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness			X		
Jill Marks			X		

Mark Pedersen	X		X		
Debra Postil		X	X		
Lois Tomlinson					X
Joan Wells					X

No discussion. Board voted to approve Consent agenda items A and B.

IV. ITEMS SCHEDULED FOR ACTION

A. 2019-20 Education Protection Account Resolution and Expenditures- pg.10-14

It is recommended that the Board approve
Agenda Item A.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness			X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil		X	X		
Lois Tomlinson			X		
Joan Wells			X		

Executive Director gave background to the board regarding the 2019-20 Education Protection Account (EPA). Opened the floor for questions and/or concerns from members of the Board. Board voted to approve.

B. Amendment of RGtC ECHS Bylaws Section 2.3.1 – Director Terms pg.15-17

It is recommended that the Board approve
Agenda Item B.

Motion: X Action:
Second: X Vote: X

	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness			X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil		X	X		
Lois Tomlinson			X		
Joan Wells			X		

Members of the Board discussed two possible term limit options to replace current language in the bylaws. Board members voted to proceed with establishing a limit of two consecutive three-

year terms. Staff will update the language in the bylaws and a resolution to re-establish the Board Succession Planning & Recruitment Task Force will be brought forward at the November Board meeting.

C. Annual Certification of Signatures- pg.18-20

It is recommended that the Board approve
Agenda Item C.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness			X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil		X	X		
Lois Tomlinson			X		
Joan Wells			X		

The annual certification form including the signatures for the 2019-20 fiscal year was reviewed. The Board voted to approve Agenda Item C.

D. 1st quarter Uniform Complaint Procedures Report- pg.21-22

It is recommended that the Board approve
Agenda Item D.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness			X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil		X	X		
Lois Tomlinson			X		
Joan Wells			X		

Staff reported that no complaints had been filed during the 1st quarter of the 2019-20 fiscal year. The Board voted to approve Agenda Item D.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the

previous Board meeting.

i. Financial Report-pg.23-26

Staff reviewed the monthly financial reports and took questions from the Board.

ii. Fall Quick Facts Report

The annual fall student demographic report was presented and discussed. Board members had questions concerning enrollment trends and requested that staff take steps to more formally scan and review trends in the environment (conduct an environmental scan) to be followed by a review and, if necessary, update of the strategic plan.

Board Member Lois Tomlinson left the meeting at 8:25 a.m.

iii. Site Director's Updates

The Site Director updated members of the Board on the school's PBIS and California English Learner Roadmap multi-year implementation.

B. Planning Committee

i. Governance and Management

ii. Facilities design project

iii. Member training

The committee is reviewing and updating the governance, management and staffing needs of the organization as the organization responds to recommendation from counsel on the relationship between the school and the college, Members were asked to review and submit comments to the executive director on a sample job description and evaluation process for the Executive Director. Working documents will be brought back to the board for further discussion.

The facilities design project is ongoing as the Executive Director schedules interviews with board members and GCCA personnel.

Members were alerted to upcoming training opportunities to be conducted by YMC at RCOE. The Executive Director will notify the board as dates and times are announced.

C. Business from board members

None.

VI. ADJOURNMENT

Meeting adjourned at 9:09 A.M.

The next regular Board Meeting is scheduled for Friday November 15, 2019 at 7:30 am.