

**SPECIAL MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
Riverside City College  
Bradshaw Building, Heritage Room  
4800 Magnolia Avenue  
Riverside, CA 92506**

**September 26, 2019  
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website:  
[www.riversidegccca.org](http://www.riversidegccca.org).

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting called to order by the Board President at 7:45 A.M.

**B. ROLL CALL**

|                | Present | Absent |
|----------------|---------|--------|
| Ruth Adams     | __X__   | _____  |
| Maria Maness   | __X__   | _____  |
| Jill Marks     | _____   | __X__  |
| Mark Pedersen  | __X__   | _____  |
| Debra Postil   | __X__   | _____  |
| Lois Tomlinson | _____   | __X__  |
| Joan Wells     | _____   | __X__  |

**II. COMMUNICATIONS**

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for July 2019-pg.4-9
- B. Approval of Special Meeting Minutes for September 12, 2019-pg.10-12
- C. Approval of Claims Paid Activity Report for July-August 2019- pg.13

|   |  |
|---|--|
| It is recommended that the Board approve Consent Agenda Items A, B and C. | Motion: <u> X </u> Action: <u> </u><br>Second: <u> X </u> Vote: <u> X </u> |
|---|--|

|                      | Motion   | 2 <sup>nd</sup> | In Favor | Against | Abstain |
|----------------------|----------|-----------------|----------|---------|---------|
| <b>Ruth Adams</b>    |          |                 | <b>X</b> |         |         |
| <b>Maria Maness</b>  |          |                 | <b>X</b> |         |         |
| <b>Jill Marks</b>    |          |                 |          |         |         |
| <b>Mark Pedersen</b> | <b>X</b> |                 | <b>X</b> |         |         |

|                       |  |          |          |  |  |
|-----------------------|--|----------|----------|--|--|
| <b>Debra Postil</b>   |  | <b>X</b> | <b>X</b> |  |  |
| <b>Lois Tomlinson</b> |  |          |          |  |  |
| <b>Joan Wells</b>     |  |          |          |  |  |

*No discussion on consent agenda items A, B and C.*

**IV. ITEMS SCHEDULED FOR ACTION**

A. Amendment of RGtC ECHS- Riverside City College MOU- pg.14-22

It is recommended that the Board approve  
Agenda Item A.

Motion:   X   Action:         
Second:   X   Vote:   X  

|                       | <b>Motion</b> | <b>2<sup>nd</sup></b> | <b>In Favor</b> | <b>Against</b> | <b>Abstain</b> |
|-----------------------|---------------|-----------------------|-----------------|----------------|----------------|
| <b>Ruth Adams</b>     |               |                       | <b>X</b>        |                |                |
| <b>Maria Maness</b>   |               |                       | <b>X</b>        |                |                |
| <b>Jill Marks</b>     |               |                       |                 |                |                |
| <b>Mark Pedersen</b>  |               | <b>X</b>              | <b>X</b>        |                |                |
| <b>Debra Postil</b>   | <b>X</b>      |                       | <b>X</b>        |                |                |
| <b>Lois Tomlinson</b> |               |                       |                 |                |                |
| <b>Joan Wells</b>     |               |                       |                 |                |                |

*Review of the amended MOU between RCCD and RGtC ECHS. The agreement has been updated to reflect changes in the organizational structure. Board voted and approved amendment to MOU.*

B. Amendment of RGtC ECHS Bylaws Section 2.3.1 – Directors Terms pg.23-25

It is recommended that the Board approve  
Agenda Item B.

Motion:        Action:         
Second:        Vote:       

|                       | <b>Motion</b> | <b>2<sup>nd</sup></b> | <b>In Favor</b> | <b>Against</b> | <b>Abstain</b> |
|-----------------------|---------------|-----------------------|-----------------|----------------|----------------|
| <b>Ruth Adams</b>     |               |                       |                 |                |                |
| <b>Maria Maness</b>   |               |                       |                 |                |                |
| <b>Jill Marks</b>     |               |                       |                 |                |                |
| <b>Mark Pedersen</b>  |               |                       |                 |                |                |
| <b>Debra Postil</b>   |               |                       |                 |                |                |
| <b>Lois Tomlinson</b> |               |                       |                 |                |                |
| <b>Joan Wells</b>     |               |                       |                 |                |                |

*After brief discussion the Board members present decided to table Board agenda item B for the next Board meeting when more members can be present to discuss prospective changes to the Bylaws.*

C. GCCA 2019-2020 Student Handbook- pg.26-74

It is recommended that the Board approve  
Agenda Item C.

Motion:  X  Action:    
Second:  X  Vote:  X

|                       | Motion   | 2 <sup>nd</sup> | In Favor | Against | Abstain |
|-----------------------|----------|-----------------|----------|---------|---------|
| <b>Ruth Adams</b>     |          |                 | <b>X</b> |         |         |
| <b>Maria Maness</b>   |          | <b>X</b>        | <b>X</b> |         |         |
| <b>Jill Marks</b>     |          |                 |          |         |         |
| <b>Mark Pedersen</b>  | <b>X</b> |                 | <b>X</b> |         |         |
| <b>Debra Postil</b>   |          |                 | <b>X</b> |         |         |
| <b>Lois Tomlinson</b> |          |                 |          |         |         |
| <b>Joan Wells</b>     |          |                 |          |         |         |

Review of the 2019-2020 Student handbook. Board Treasurer Maria Maness commended staff on the updates to the parenting and pregnant pupils section. The 2019-2020 Student Handbook was approved.

D. 4<sup>th</sup> quarter Uniform Complaint Procedures Report- pg.75-76

It is recommended that the Board approve  
Agenda Item D.

Motion:  X  Action:    
Second:  X  Vote:  X

|                       | Motion   | 2 <sup>nd</sup> | In Favor | Against | Abstain |
|-----------------------|----------|-----------------|----------|---------|---------|
| <b>Ruth Adams</b>     |          |                 | <b>X</b> |         |         |
| <b>Maria Maness</b>   |          |                 | <b>X</b> |         |         |
| <b>Jill Marks</b>     |          |                 |          |         |         |
| <b>Mark Pedersen</b>  |          | <b>X</b>        | <b>X</b> |         |         |
| <b>Debra Postil</b>   | <b>X</b> |                 | <b>X</b> |         |         |
| <b>Lois Tomlinson</b> |          |                 |          |         |         |
| <b>Joan Wells</b>     |          |                 |          |         |         |

4<sup>th</sup> quarter uniform complaint procedures report required by RCOE. No complaints were filed against the school in the 4<sup>th</sup> quarter of 2018-19. The 4<sup>th</sup> quarter uniform complaint procedures report was approved by members of the board.

**V. ITEMS SCHEDULED FOR INFORMATION**

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.77-80

Samantha Di Salvio reviewed the financials up to August 31, 2019. Board President Ruth Adams inquired about a charge on the petty cash spreadsheet. Samantha Di Salvio clarified the change

to the layout of the information.

ii. GtCNN Membership

Staff and Board members discussed membership with GtCNN and recent communications with their staff.

iii. Community awareness/School profile/ 15 years celebrations

Miguel Contreras talked about the recent community events and meetings the school has participated in. Gateway outreach team is working on a larger digital presence through social media and digital ads. This year Gateway staff is working on ways to infuse the achievement of 15 years of service into all events.

iv. Site Director's Updates

Site Director Brenda Forsse gave updates to the Board on current activities happening on the campus.

v. Alumni speaker gift

Ruth Adams asked members of the Board if they would be interested in contributing to an alumni speaker gift. In past years gifts were purchased solely by the President. Board members present said they would be willing to donate.

vi. Charter school legislation

Miguel Contreras updated the Board on current charter school legislation.

vii. Significant dates for 2019-20

Dates of important upcoming events were given to members of the Board.

B. Planning Committee

i. Facilities design project

ii. Member training

Item was tabled.

C. Business from board members

No Business from the Board brought forward.

## **VI. ADJOURNMENT**

**Board adjourned at 8:49 A.M**

The next regular Board Meeting is scheduled for Friday October 18, 2019 at 7:30 am.