

**SPECIAL MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
Riverside City College  
Alumni House  
3564 Ramona Drive  
Riverside, CA 92506**

**January 16, 2015  
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Gateway College and Career Academy ("GCCA") welcomes your participation at the School's Governing Board meetings. The purpose of a public meeting of the Governing Board ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.thinkbeyonddiploma.org](http://www.thinkbeyonddiploma.org).

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting will be called to order by the Board Chair at 7:40 A.M.

**B. ROLL CALL**

	Present	Absent
Shelagh Camak	<u>  X  </u>	<u>      </u>
Jim Dawson	<u>  X  </u>	<u>      </u>
Michele Gracia	<u>      </u>	<u>  X  </u>
Mark Pedersen	<u>  X  </u>	<u>      </u>
Debra Postil	<u>  X  </u>	<u>      </u>
Joan Wells	<u>  X  </u>	<u>      </u>

**II. COMMUNICATIONS**

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

REFERENCES

A. Approval of Board Meeting Minutes for October, November and December 2014

*Minutes-pg.4-17*

B. Approval of Claims Paid Activity Report for October, November December 2014

*Claims Register-pg.18*

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u>  X  </u> Action: <u>Passed</u> Second: <u>  X  </u> Vote: <u>  X  </u>
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	Motion	2 <sup>nd</sup>	In Favor	Against
<b>Jim Dawson</b>			X	
<b>Michele Gracia</b>				
<b>Mark Pedersen</b>			X	
<b>Debra Postil</b>		X	X	
<b>Joan Wells</b>			X	
<b>Shelagh Camak</b>	X		X	

**IV. ITEMS SCHEDULED FOR ACTION**

A. 14-15 P1 ADA Certification *pg.19-36*

It is recommended that the Board approve Agenda Item A.			Motion: <u>  X  </u> Action: <u>Passed</u> Second: <u>  X  </u> Vote: <u>  X  </u>	
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>
<b>Jim Dawson</b>			X	
<b>Michele Gracia</b>				
<b>Mark Pedersen</b>			X	
<b>Debra Postil</b>	X		X	
<b>Joan Wells</b>		X	X	
<b>Shelagh Camak</b>			X	

B. Valenzuela 2nd quarter report *pg.37*

It is recommended that the Board approve Agenda Item B.			Motion: <u>  X  </u> Action: <u>Passed</u> Second: <u>  X  </u> Vote: <u>  X  </u>	
	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>In Favor</b>	<b>Against</b>
<b>Jim Dawson</b>			X	
<b>Michele Gracia</b>				
<b>Mark Pedersen</b>			X	
<b>Debra Postil</b>	X		X	
<b>Joan Wells</b>		X	X	
<b>Shelagh Camak</b>			X	

**V. ITEMS SCHEDULED FOR INFORMATION**

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report *pg.38-40*

Michael stated that our expenses are right in line as we planned. Michael stated our Petty Cash total deposits are \$27,903.46, withdrawals are \$-41,748.87. Balance of Petty Cash Fund at \$4,772.37.

ii. Student Enrollment Report

Miguel stated that on January 8, 137 students were actively enrolled in Gateway College and Career Academy. 77 students were transitioning from their Foundation experience (term 2), 60 were Continuing students (term 3+). Current GCCA students reside within 9 different school districts. 97% live in one of the 5

unified districts within RCCD. 90% reside within three districts: Jurupa, Moreno Valley and Riverside. Students from Moreno Valley Unified and Jurupa Unified currently make up 40% of the student population. The average age at entry of GCCA students is 17. 42% of current students were 17 when they began their Foundation experience. Students range in age from 16 to 20, with 83% currently 16-18 years of age. 64% of GCCA students are eligible to receive a free or reduced cost lunch, 11% of students who are English Language Learners, and 91% students guided by educational plans or counseling services. Miguel stated the Student Enrollment Update for January 2015 had a total of 137 students. 71% of Foundation students were retained from the fall 2014 semester to their 2<sup>nd</sup> term. At the same point last semester retention was 56%. 51 students have exited GCCA between August 25<sup>th</sup> and January 8<sup>th</sup>. 14 Students exited after completing course work for graduation. The remaining 37 students exited due to various issues.

iii. Outreach and Recruitment

Miguel stated that we will be holding another Orientation and Testing night on January 27<sup>th</sup>. We will be having two Cohorts starting the Spring Semester. Miguel stated that we will be trying to get students enrolled sooner than waiting for a next semester. Miguel stated that we will be starting on a bridge system with a small pilot of 35 students starting for the spring. Miguel stated that some students may be enrolled in Cyber High then plugged into Gateways Spring semester starts February 17<sup>th</sup>.

iv. Learning and Teaching

Kathleen stated for our winter session we have two Guidance 47 courses, one Expository Reading and Writing, and one World History class. Kathleen stated that we will be going back to Fox Theater with our students on Saturday. Also, we applied for a Media Literacy Grant. A training would be held for one of our teaches to attend a four day training.

B. Board/Staff Discussions - Board and staff discuss items of mutual interest.

i. RCC MOU

Miguel passed out MOU handout and asked guidance and feedback from board regarding the Description of Services.

**VI. ADJOURNMENT**

The next regular Board Meeting is scheduled for Friday February, 20 2015 at 7:30 am in the RCC Lovekin Complex L8.

Meeting was adjourned at 8:35am.