

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex L4
4800 Magnolia Avenue
Riverside, CA 92506**

**October 21, 2016
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.thinkbeyonddiploma.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at 7:34 A.M.

B. ROLL CALL

	Present	Absent
Ilsa Garza-Gonzalez	<u> X </u>	<u> </u>
Michele Gracia	<u> X </u>	<u> </u>
Mark Pedersen	<u> X </u>	<u> </u>
Debra Postil	<u> X </u>	<u> </u>
Joan Wells	<u> X </u>	<u> </u>

II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

REFERENCES

- A. Approval of Board Meeting Minutes for September 2016 *Minutes-pg.4-9*
- B. Approval of Claims Paid Activity Report for September 2016 *Check Register-pg.10*

It is recommended that the Board approve Consent Agenda Items A and B. Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen			X		
Debra Postil		X	X		
Joan Wells			X		
Ilsa Garza-Gonzales			X		

No discussion was made on agenda items A and B.

IV. ITEMS SCHEDULED FOR ACTION

A. Uniform Complaint Procedures 1st Quarter Report-*pg.11-12*

It is recommended that the Board approve Agenda Item A.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		
Ilsa Garza-Gonzales			X		

Miguel Contreras expressed to the Board that this was the routine complaint form that is sent to the county every quarter. Mr. Contreras recommended the Board approve the 1st quarter report.

B. Annual Certification of Signatures- *pg.13-14*

It is recommended that the Board approve Agenda Item B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia		X	X		
Mark Pedersen			X		
Debra Postil	X		X		
Joan Wells			X		
Ilsa Garza-Gonzales			X		

Miguel Contreras let the members know that this was the annual certification of signatures required by RCOE DFS and will reflect current membership.

C. The following list of personnel actions are for the Board’s approval and authorize the school Director to sign the employment agreements.

Name	Position	Start Date
Laurie Lusk	Substitute Teacher	10/24/16
Jose Castro	Substitute Teacher	10/24/16
Nancy Cruz-Torres	Substitute Teacher	10/24/16
Deemetrian Scorza	Substitute Teacher	10/24/16

It is recommended that the Board approve Agenda Item C.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		
Ilsa Garza-Gonzales			X		

The remaining substitute teacher openings under the 2016-2017 position control table have been filled. Interviews of candidates were held over the past few weeks.

D. Adoption of 2016-2020 Strategic Plan- *pg.15-27*

It is recommended that the Board approve Agenda Item D.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen			X		
Debra Postil		X	X		
Joan Wells			X		
Ilsa Garza-Gonzales			X		

The task force brought forth the final draft of the strategic plan for adoption after receiving input from the Board, staff, and students. The document will be a working document so that the Board can revisit it and continue to make changes as time goes on. The working document will be used during the accreditation process. Goals and an action plan will continue to be developed.

E. UC Riverside and Planes of Fame Museum Field Trips-*pg.28*

It is recommended that the Board approve Agenda Item E.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen			X		
Debra Postil			X		
Joan Wells			X		
Ilsa Garza-Gonzales		X	X		

A campus visit to UCR on November 18th, 2016 has been planned for students in the 2016-17 graduating class. This is the first of several campus visits planned for this year. Students

visiting the colleges will be given information on the transfer process and campus life. The social studies students will be going on a trip to the Planes of Fame air museum in Chino, California on December 2, 2016. Costs and logistics for both trips were discussed.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report

i. Student Council Report

Gateway's Student Council Members presented their first report to the Board. The Board members and students had a discussion about potential fund raising activities for student activities and events to get the student body more engaged.

ii. Financial Report- *pg.29-32*

All financials are in on track and the school is in a healthy financial position. During the last 2 months Gateway has seen positive revenue at the end of each month.

iii. Fall 2016 Quick Facts Report

Miguel Contreras gave the highlights of the Fall 2016 Quick Facts Report. This report focuses on comparing student demographics for Fall 2015 and Fall 2016.

VI. ADJOURNMENT

Meeting adjourned at 8:54 am.

The next regular Board Meeting is scheduled for Friday November 18, 2016 at 7:30 am in the RCC Lovekin Complex L4.