

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Alumni House
4800 Magnolia Avenue
Riverside, CA 92506**

**May 20, 2016
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.thinkbeyonddiploma.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting will be called to order by the Board Chair at 7:44 A.M.

B. ROLL CALL

	Present	Absent
Shelagh Camak	<u> X </u>	<u> </u>
Ilsa Garza-Gonzalez	<u> X </u>	<u> </u>
Michele Gracia	<u> X </u>	<u> </u>
Mark Pedersen	<u> X </u>	<u> </u>
Debra Postil	<u> X </u>	<u> </u>
Joan Wells	<u> X </u>	<u> </u>

II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

A. Approval of Claims Paid Activity Report for March 2016- pg.4-5

B. Approval of Board meeting minutes for April 2016- pg.6-10

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen			X		
Debra Postil			X		
Joan Wells			X		
Shelagh Camak		X	X		
Ilsa Garza-Gonzales			X		

IV. ITEMS SCHEDULED FOR ACTION

A. 2016-2017 Budget- pg.11-12

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen			X		
Debra Postil		X	X		
Joan Wells			X		
Shelagh Camak			X		
Ilsa Garza-Gonzales			X		

Members of the Board were presented a preliminary budget for 2016-17 fiscal year. The only potential changes may be for personnel budget lines due to new salary schedules and pending hires. The projected ADA used for the budget is 139.14 which was our 2015-16 P2 calculation. 2016-17 P1 is expected to show 180+ student enrollment and an ADA of 165.

B. Updated Salary Schedules- pg.13-19

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		
Shelagh Camak	X		X		
Ilsa Garza-Gonzales			X		

The Director presented updated salary schedules to the Board. All salary schedules reflect a 4% cost-of-living increase to keep pace with the State. Additional changes, including new position tables and administrative assignments, are part of an effort to stay competitive in the areas of employee recruitment and retention. The most significant changes were made to the certificated instructor and counselor tables.

C. Election of Officers- *pg. 20*

It is recommended that the Board approve Agenda Item C.			Motion: <u> X </u> Action: <u> X </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen			X		
Debra Postil			X		
Joan Wells			X		
Shelagh Camak		X	X		
Ilsa Garza-Gonzales			X		

The Director recommended to the Board that Item C, election of officers, be tabled until the June Board meeting to allow more time for the scheduled strategic planning discussion.

D. 2016-2017 Calendars- *pg.21-25*

It is recommended that the Board approve Agenda Item D.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia			X		
Mark Pedersen	X		X		
Debra Postil		X	X		
Joan Wells			X		
Shelagh Camak			X		
Ilsa Garza-Gonzales			X		

Members of the Board were presented Academic, Board Meeting, and Work calendars for approval. A discussion about other potential days and times for Board meetings was had but it was ultimately decided that the current scheduling works best for everyone.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. 2016-2017 LCAP Update- *pg.26-29*

The 2016-2017 LCAP final draft is being prepared for approval in June. Plan is improving student outcomes more than anything. In October 2016 a new rubric is said to be coming out from the State Board of Education. The LCAP will have no big changes because Gateway staff felt good about last

year's outcomes. Approval needs to be made in June because it goes to County for review July 1.

ii. Financial Report-pg.30-33

Financials were presented to the Board. 80 percent of income has been received and overall looks like there will be a small balance in revenues at the end of 2015-2016 Fiscal Year.

iii. Graduation on June 10th at 6 p.m. in the Landis Performing Arts Center on the RCC campus.

School staff informed the Board about the upcoming graduation ceremony. Board members were asked to attend the event if possible. In addition, members of RCC and County Office administration were invited to the ceremony.

B. Board/Staff Discussions - Board and staff discuss items of mutual interest

i.Strategic Planning Task Force

ii.Board Recruitment Task Force

Board went into discussion of Strategic Plan at 8:30 a.m.

VI. ADJOURNMENT

Board Meeting adjourned at 12:19 p.m.

The next regular Board Meeting is scheduled for Tuesday June 21, 2016 at 7:30 am in Lovekin L4.